

《Only for those requiring entry visas to Japan》

IFSR2005

The First International Congress of the International Federation for Systems Research

VISA INFORMATION FORM

All foreign persons who are required to apply for visas to enter Japan must apply in person at the Japanese Embassy or Consulate in their country. In order to receive the necessary documents to apply for your visa, the Organizing Committee **MUST** submit the information requested in this Visa Information Form to the Japanese Ministry of Foreign Affairs. This information is needed to prepare the documentation needed for your visa application. You must supply information regarding your current passport, flights to and from Japan, and itinerary and accommodation while in Japan. **IF YOU DO NOT SUPPLY ALL THE REQUESTED INFORMATION YOU WILL NOT RECEIVE THE DOCUMENTS YOU NEED TO APPLY FOR YOUR VISA.**

**** IMPORTANT: This Visa Information Form IS NOT a Visa Application Form. ****

In order for these documents to be issued in time for you to apply for your visa **BEFORE** the Meeting, you must return this Visa Information form to the Registration Secretariat at the address below **BY SEPTEMBER 14, 2005.**

It can take **SEVERAL MONTHS** for your visa to be processed.

*** IMPORTANT: This Visa Information Form IS NOT a guarantee that you will receive a visa. ***

ISFR2005 Registration Secretariat

C/o JTB Communications, Inc.

11F HERBIS Ent., 2-2-22 Umeda

Kita-Ku, Osaka,

JAPAN 530-0001

Fax: +81 6 6456 4105

E-mail: ifsr2005@jtbcom.co.jp

Please fill out in **ENGLISH** (and Chinese Characters if applicable).

Your name must be spelled **EXACTLY** as it appears in your passport.

1. FULL NAME:		
..... Family Name(姓) Middle Initial First Name(名)
(Chinese Characters:)		
..... 姓	 名
Prof. Dr. Mr. Ms.	SEX (性別):	Male (男性) Female(女性)
2. DATE OF BIRTH: YY(年)19 MM(月) DD(日)	Age(年齢):	yrs(才)
3. NATIONALITY		
4. PRESENT ADDRESS: Mail should be sent to OFFICE HOME (Choose one)		
OFFICE Affiliation	
 Street	
 City Postal Code Country
 TEL: (Include country and area codes) FAX: (Include country and area codes)
 E-mail	
HOME Street	
 City Postal Code Country
	TEL:..... (Include country and area codes)	FAX:..... (Include country and area codes)

5. PASSPORT:

Passport Number:..... Date of Issue:.....

Place of Issue:..... Date of Expiration:.....

6. ITINERARY: *Please write your flight schedule as precisely as possible.

Flight	Date	Airports	Flight Number
Arrival		From _____ To _____	
Departure		From _____ To _____	

Period of Stay (Definite Schedule Tentative Schedule)

From ____yr/____mth/____day to ____yr/____mth/____day (____days)

Schedule The Foreign Ministry requires that we submit a detailed schedule of your stay in Japan. Please enter all of your scheduled activities in Japan below (see **example** below).

Date	Itinerary	Accommodation/Tel.
(EXAMPLE) 2004/07/21	(EXAMPLE) Arrive at Tokyo Narita Airport	(EXAMPLE) ABC Hotel -3-123-4567
2004/07/22-27	Attend ISA G 2004 Conference	
2004/07/28	Depart from Tokyo Narita Airport	
<p>If you have scheduled meetings, visits, etc. prior to or following the meeting period, you must provide details of your host (name, affiliation, address, tel.) and accommodation (name, tel.).</p>		