



2011-2012

Application Guide for Master's Program

School of Knowledge Science
School of Information Science
School of Materials Science

Japan Advanced Institute of Science and Technology

Translation disclaimer:

JAIST strives to achieve the highest possible accuracy in translating its documents from their official language of Japanese. Please note that due to the nature of translated documents, accuracy is not guaranteed. The translated documents are produced for convenience only, and are not legally binding. The original documents in the Japanese language shall always take precedence over their translated versions.

1. Number of Students to be Admitted

Schools	Departments	Capacity of Students	Number of Students Admitted	
			October, 2011	April 2012
School of Knowledge Science	Department of Knowledge Science	86	20	66
School of Information Science	Department of Information Science	126	20	106
School of Materials Science	Department of Materials Science	120	20	100
Total		332	60	272

2. Eligibility Requirements

Applicants must satisfy one of the following requirements by March 31, 2012 (or by September 30, 2011 for those who want to enter JAIST in October 2011).

- (1) Those who have graduated from a Japanese university.
- (2) Those who have been granted a bachelor's degree by the National Institution for Academic Degrees and University Evaluation (NAID-UE) as stipulated in Paragraph 4, Article 104 of the School Education Law.
- (3) Those who have completed a 16-year course of school education system in countries other than Japan.
- (4) Those who have completed the courses at a foreign-affiliated university in Japan that is assessed to have a university's education course under the school education system of its country (Its completion must be regarded as the completion of a 16-year course of school education system in its country.) and specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
- (5) Those who have completed a 16-year course of education in a foreign country by completing the correspondence course of an overseas educational institution while residing in Japan.
- (6) Those who have completed, on or after the date designated by the Minister of Education, Culture, Sports, Science and Technology, the specialized course specifically designated by the Minister of Education, Culture, Sports, Science and Technology at a vocational school, whose minimum period required for graduation is four years or longer, and which also satisfies other condition specified by the Minister of Education, Culture, Sports, Science and Technology.
- (7) Those designated by the Minister of Education, Culture, Sports, Science and Technology (those who graduated from a university and others not under the jurisdiction of the Ministry of Education, Culture, Sports, Science, and Technology).

(8) Early Admission Enrollment Student

Those who meet one of the following conditions as below and those who have been admitted that he/she completed the required number of credits set by JAIST, which is approximately three-quarters of necessary credits to graduate from a Japanese university or equivalent level of the education system in a foreign country, with excellent results.

- a. Those who attended a university for at least three years
- b. Those who have completed a 15-year course of school education system in countries other than Japan.
- c. Those who have completed a 15-year course of education system in a foreign country by completing the correspondence course of an overseas educational institution while residing in Japan.
- d. Those who have completed the courses at a foreign-affiliated university in Japan that is assessed to have a university's education course under the school education system of its country (Its completion must be regarded as the completion of a 15-year course of school education system in its country.) and specifically designated by the Minister of Education, Culture, Sports, Science and Technology.

(9) Those who enrolled in a graduate school as stipulated in Paragraph 2, Article 102 of the School Education Law, and recognized as having sufficient academic abilities by JAIST.

(10) Those who recognized by JAIST as having a equivalent or greater scholastic ability than a university graduate ability through the judgment of eligibility, and reached 22 years old.

[Judgment of Eligibility only for applicants from eligibility category (8), (9), (10)]

Applicants who want to apply based on the eligibility category (8)(9) and (10) are required to have Judgment of Eligibility prior to applying. Applicants should consult with the Admissions Section first and submit the necessary documents by the following deadline. Also, we will give the application for Judgment of Eligibility and inform the details of the necessary documents at the preliminary consultation, please consult well in advance.

Admission		Application Deadline for Judgment of Eligibility
October 2011		May 17, 2011 (As indicated by the postmark on the envelope)
April 2012	First batch	May 17, 2011 (As indicated by the postmark on the envelope)
	Second batch	August 23, 2011 (As indicated by the postmark on the envelope)
	Third batch	November 15, 2011 (As indicated by the postmark on the envelope)

Applicants who will apply based on the eligibility category (8) wish to pursue a bachelor's degree after the enrollment in graduate school, there is a path to have a bachelor's degree by the National

Institute for Academic Degree and University Evaluation (NIAD-UE). Please refer to the NIAD-UE's website (<http://www.niad.ac.jp>).

*Please note that with great caution if the applicant enrolled in JAIST based on the eligibility category (8), his/her status of bachelor will be expulsion. In case that he/she will try to take some national examinations which require the graduation from university, it means that he/she doesn't have eligibility.

3. Application Procedures

Please be sure that all required documents are enclosed in the envelope specified by JAIST and bring or send the materials by registered express mail to JAIST.

<p>Mailing Address:</p> <p>Admissions Section Japan Advanced Institute of Science and Technology (JAIST) 1-1 Asahidai, Nomi, Ishikawa, JAPAN 923-1292</p> <p>Application Time at the Counter :</p> <p>9:00–17:00 (except Saturdays, Sundays, national holidays, office holiday periods (August 12-16, December 29-January 3), and the anniversary of the foundation (October 1))</p>
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(1) Application Deadlines

Admission		Application Deadline
October 2011		July 12, 2011 (As indicated by the postmark on the envelope)
April 2012	First batch	July 12, 2011 (As indicated by the postmark on the envelope)
	Second batch	October 11, 2011 (As indicated by the postmark on the envelope)
	Third batch	January 24, 2012 (As indicated by the postmark on the envelope)

*You can apply to all batch, but you have to repeat the same procedure in each batch.

*Applicants from eligibility category (8) who is in his third year of university can apply to the second batch and third batch.

(2) Delivery of Admission Card

After the application documents are accepted, we will send an admission card to the applicant after each deadline of applications.

If it does not arrive 1 week before the selection date, contact the Admissions Section.

4. Application Documents

(1) Application documents that all applicants should submit

1	Application Form	(Form 1)
2	Photo Card and Admission Card	(Form 8)
3	<ul style="list-style-type: none"> • Transcript • Certificate of Graduation or Certificate of Expected Graduation* (For applicants who expect to graduate the current university before his/her entrance to JAIST) *Copies are not valid.	Must be official documents acknowledged by the university president, the dean, or the principal of the technical college where you graduated. If you graduated from a foreign university, please submit the official documents in English. If you are not able to submit them in English, please attach English translations or Japanese translations. If you transferred to a university, or attended a special study of junior college or technical college, please submit the transcript of the previous school (university, junior college or regular course of technical college) together.
4	Short Essay	(Form 9) The short essay should be written in about 1,000 Japanese characters horizontally. When typed with a computer, it should be attached inside of the frame on the specified form (if impossible to write in Japanese, type in about 600 words in English.) Subject: " Study and research plan in JAIST " The subject should be the study and research plan you want to pursue, and the applicant should describe the research background, purposes, contents, and methods in your own words. If you would like to add a further explanation, you can attach support documentation.
5	Seal for Office Use and Address Labels	Fill out the specified form (Regarding Address Labels, fill out all the labels)
6	Certificate of Paid-Up Entrance Examination Fee	<For residents in Japan> Please pay the ¥30,000 entrance examination fee through a bank (electronic) transfer. <ol style="list-style-type: none"> 1. Fill out the specified form and bring it to a bank counter (except the Japan Post Bank). 2. After paying the fee, the applicant should make sure that the seal/stamp of the bank is on the remittance stub of the certificate of entrance

		<p>examination fee payment.</p> <p>3. Glue the certificate of entrance examination fee payment to the specified area on the application form.</p> <p>The applicants have to pay the handling charge. If you pay it at the headquarters or branch offices of the banks designated by JAIST, the charge will be lower than the other banks.</p> <p><For residents overseas></p> <p>Please ask the Admissions Section how to pay the fee by e-mail at nyushi@jaist.ac.jp</p> <p><Government-sponsored foreign students></p> <p>No entrance examination fee is necessary.</p>
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(2) The application document should be submitted if applicable

Those who meet the eligibility requirement (2)

7	<p>Degree Certificate or Expected Degree Certificate of Bachelor</p> <p>*Copies are not valid.</p>	<p>The certificate should be issued by the National Institution for Academic Degrees and University Evaluation or the head of the junior college or technical college where you attended. If you graduated from a foreign university, please submit the official documents in English. If you are not able to submit them in English, please attach English translations or Japanese translations.</p>
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Those who meet the eligibility requirement (3), (4), (5)

8	Curriculum Vitae	(Form 14)
9	Proof of Japanese Language Proficiency	<p>Private financed international students should submit proof of Japanese language proficiency. If you can not submit it, the following documents are acceptable.</p> <ul style="list-style-type: none"> • Japanese subject of “certificate of scores of Examination for Japanese University Admission for International Students (EJU)”. • Transcript of Japanese language school • Certificate of Japanese language proficiency by him/her supervisor (free format).

Japanese Government (MEXT) Scholarship Students and Foreign Government Scholarship Students

10	Certificate of Japanese Government (MEXT*) Scholarship Students *Ministry of Education, Culture, Sports, Science and Technology (Monbukagakaku-sho)	The certificate must be issued by the university which applicants are currently attending.
11	Certificate of Foreign Government Sponsored Student	The Certificate which proves the students has been dispatched by the foreign government. A photocopy is also acceptable.

Those who dispatched from public offices or companies

12	Letter of Nomination	Please request the form to the Admission Section beforehand. The documents must be acknowledged by a representative of the organization or manager of human resource.
13	Contents of Business	The applicant should write his/her contents of business or research career by himself/ herself, and must be approved by his/her immediate boss. (About 1 to 2 A4 paper, free format)

5. Selection Schedule and Method

(1) Selection Period and Venue

Selections will be conducted on the designated date of the following schedule.

Each applicant will be notified of the date and venue by the admission card.

Admission		Selection Period	Selection Venue
October 2011		August 6-7, 2011	Ishikawa Tokyo Osaka
April 2012	First Batch	August 6-7, 2011	
	Second Batch	November 5-6, 2011	
	Third Batch	February 18-19, 2012	

(2) Selection Method

Oral examination for 30 minutes will be conducted.

- 1) Presentation and questions about the short essay submitted at the application:

The applicant can use a projector with real-object projection function (both regular paper and OHP film are supported) and a white board, if he/she wants to use it for his/her presentation, bring necessary materials at the interview.

Schools	Presentation Time
School of Knowledge Science	7 minutes
School of Information Science	5 minutes
School of Materials Science	7 minutes

2) Oral examination based on keywords from the applicant's speciality and the research area in which the applicant has a deep interest.

3) Oral examination to evaluate applicant's basic English ability and specialized knowledge in the special field of study*

*Applicants for School of Information Science also have a oral examination to evaluate their mathematical capability.

(3) Admission and Evaluation Criterion

Our basic policy for selection is to actively accept university graduates and postgraduates from national, public and private universities nationwide, working people and international students without regard to his/her major field of study and background. Therefore, we don't conduct paper test. Instead we adopt interview and emphasize oral examination based on the short essay which was submitted from the applicant.

On the interview, we put emphasis on his/her basic and academic ability to conduct a research after his/her enrollment and evaluate comprehensively.

Then we will determine the successful applicants by evaluating the results of interview and transcripts and so on. In case that an applicant will take the exam recommended by a company, we will also evaluate comprehensively the letters of nomination and content of business in addition to the above mentioned way.

6. Announcement of Results and Entrance Procedures

(1) Results announcement date and period of entrance procedure

All applicants will be notified of the results through the mail on the date of results announcement. Inquiries about the results by telephone and requests for telegraphing will not be accepted.

Admission		Date of Announcement	Period of Entrance Procedures
October 2011		August 24, 2011	September 20, 2011
April 2012	First batch	August 24, 2011	March 12-13, 2012
	Second batch	November 16, 2011	
	Third batch	February 29, 2012	

(2) Expenses required for entrance (amount as of 2011)

Entrance fee: ¥282,000

Tuition fee: ¥267,900 (for half-year term)

- * The entrance fee paid to JAIST is non-refundable.
- * When the tuition fee is revised after enrollment at JAIST, the new tuition fee system shall be applied upon the revision.
- * Both the entrance fee and tuition fee are current rates and are subject to change for admission in April, 2012.



Admissions Section

Japan Advanced Institute of Science and Technology

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