

JAIST Guidelines to Prevent the Spread of COVID-19 as of January 31, 2022

※Criterion of the levels are as follows.

Level 1 the risk of infection is significantly decreased

Level 2 the risk of infection is decreased

Level 3 there is a risk of infection spread in Ishikawa prefecture, but state of emergency is not declared for Ishikawa prefecture or neighboring areas

Level 4 the infection has spread, community medical care is tight, and a state of emergency is declared for Ishikawa prefecture or neighboring areas

Level 5 the infection has spread, community medical care is tight, and state of emergency is declared nationwide

Level 6 in addition to the Level 5 situation, there are requests from the national or prefectural governments to close the campus

		Lecture	Lab · Resrch activity (seminar etc.)	Extracurricular activity/facility	Office Work	Meeting	Business trip/travel (domestic) Board · Faculty · Staff members · Students	Business trip/travel (overseas) Board · Faculty · Staff members	Business trip/travel (overseas) Students	Campus visit
Level 0	Normal state	· As normal	· As normal	· As normal	· As normal	· As normal	· As normal	· As normal	· As normal	· As normal
Level 1	Caution required	· Face-to-face lectures, seminars, experiments, and practices can be conducted after taking measures against infection (with limited number of people if necessary) · Recommend remote lecture	· Lab/research activities can be conducted after taking measures against infection · Recommend online seminars etc.	· Extracurricular activities and facility use are possible after taking measures against infection	· Normal operation is possible after taking measures against infection · Recommend to work from home (rules are under development)	· Face-to-face meetings can be held after taking measures against infection · Recommend online meeting	· Request to refrain from nonessential and non-urgent business trips and travel	· In principal, handled as follows based on the MOFA's "Overseas Travel Safety Information". For the detail, refer to the notification sent separately.	· In principal, handled as follows based on the MOFA's "Overseas Travel Safety Information". For the detail, refer to the notification sent separately.	· Campus visits are possible after taking measures against infection
Level 2	Vigilance required	· Face-to-face lectures, seminars, experiments, and practices can be conducted after taking measures against infection (with limited number of people) · Recommend remote lecture	· Lab/research activities can be conducted after taking measures against infection · Recommend online seminars etc. · Recommend research activities at home etc. to students	· On-campus activities and facility use are possible after taking measures against infection (with limit number of people) · In principal, cancel or postponed off-campus activities	· Normal operation is possible after taking measures against infection · Recommend to work from home (rules are under development)	· In principal, hold meetings online · After taking measures against infection, only urgent and necessary meetings can be held.	· Prohibit nonessential and non-urgent business trips / travel to areas that the national and prefectural governments request to avoid, and requests to refrain from nonessential and non-urgent business trips / travel to other areas · Recommend online as an alternative, or reschedule	○ Avoid All Travel "Travel Advice and Warning" Level3, "Travel Advice and Waring on Infectious Diseases" Level3 "Travel Advice and Warning" Level3, "Travel Advice and Waring on Infectious Diseases" Level2 "Travel Advice and Warning" Level2, "Travel Advice and Waring on Infectious Diseases" Level3 ○ Avoid nonessential and non-urgent Travel "Travel Advice and Warning" Level2, "Travel Advice and Waring on Infectious Diseases" Level2 "Travel Advice and Warning" Level2, "Travel Advice and Waring on Infectious Diseases" Level1 "Travel Advice and Warning" Level1, "Travel Advice and Waring on Infectious Diseases" Level2	○ Recommend online as an alternative for time being If you need to travel to the site, obtain the approval from your supervisor and submit a pledge for overseas travel in COVID-19 pandemic to the department responsible by the day before the reference date(※).	· Campus visits are possible only with a limited number of people for a short time after taking measures against infection.
Level 3	Moderate alert	· After taking measures against infection, face-to-face lectures, seminars, experiments, and practices can be conducted only when necessary (with limit number of people) · Strongly recommend remote lecture	· Lab/research activities can be conducted after taking measures against infection · Recommend online seminars etc. · Recommend research activities at home etc. to students and researchers	· On-campus activities and facility use are possible after taking measures against infection (with limit number of people) · Cancel or postponed off-campus activities	· Normal operation is possible after taking measures against infection · Recommend to work from home (rules are under development)	· In principal, only online meetings can be held	· Prohibit nonessential and non-urgent business trips / travel to areas that the national and prefectural governments request to avoid, and requests to refrain from nonessential and non-urgent business trips / travel to other areas · Recommend online as an alternative, reschedule or cancel	○ Exercise caution when travel "Travel Advice and Warning" Level1, "Travel Advice and Waring on Infectious Diseases" Level1	Travel is approved if all the following conditions are met ☑ Institution, etc. of the business trip / dispatch destination accept your arrival. ☑ The business trip / dispatch destination (country / region) must be Level 1 or lower for both "Travel Advice and Warning" and "Travel Advice and Waring on Infectious Diseases" on the reference date. ☑ The destination (country / region) does not restrict travel from Japan. · Dean · Trustee and Vice President for Educational and Student Affairs approves the travel ※reference date Business trips/travel 3months or longer : 90days before the start of travel less than 3months : 60days before the start of travel Strongly request to refrain from private travel	· Campus visits are possible only with a limited number of people for a short time after taking measures against infection.
Level 4	High alert	· In principal, prohibit face-to-face lectures · In principal, remote lecture	· Recommend home-based research activities · After taking measures against infection, educational and research activities can be conducted with the approval from the person responsible for the laboratory	· Prohibit all activities, both on and off campus · Suspend use of gymnasium, training room, meeting room and Japanese-style room in student housing	· Strongly recommend to work from home (rules are under development) · Reduce number of people come to the office to half	· Prohibit face-to-face meetings, only online meetings can be held	· Prohibit nonessential and non-urgent business trips / travel to areas that the national and prefectural governments request to avoid, and requests to refrain from nonessential and non-urgent business trips / travel to other areas · Recommend online as an alternative, reschedule or cancel	the same applies to private travel		· Request to refrain from nonessential and non-urgent visit
Level 5	Emergency	· Prohibit face-to-face lectures · Remote lecture	· In principal, only home-based research activities can be conducted · No entry to the campus except for faculty and staff necessary for ongoing experiments and maintenance of research resources	· Prohibit all activities, both on and off campus · Suspend use of gymnasium, training room, meeting room and Japanese-style room in student housing	· In principal, work from home only (rules are under development) · No entry to the campus except for limited staff required to continue the work related to important matters	· Prohibit face-to-face meetings, only online meetings can be held	· In principle, prohibit all business trips and travel	· In principle, prohibit all business trips and travel	· In principle, prohibit all business trips and travel	· No entry to the campus
Level 6	Prohibit entry to the campus	· Prohibit	· Prohibit	· Prohibit all activities, both on and off campus · Suspend use of gymnasium, training room, meeting room and Japanese-style room in student housing	· No entry to the campus except for maintenance staff	· Prohibit face-to-face meetings, only online meetings can be held	· In principle, prohibit all business trips and travel	· In principle, prohibit all business trips and travel	· In principle, prohibit all business trips and travel	· No entry to the campus

※For Tokyo Satellite, separate guideline will be applied