

2023 Application Guide

for MEXT Scholarship Students of “Secure, Safe & Sustainable IoT Space Implementation Program”

We seek applicants who wish to enroll in JAIST as MEXT* scholarship students for the special program called “Secure, Safe & Sustainable IoT Space Implementation Program”. This program has been selected as one of the “International Priority Graduate Programs” by MEXT.

*MEXT : Ministry of Education, Culture, Sports, Science and Technology-Japan (Monbukagakusho)

I. Number of Students Admitted

School	Program	Number of Students Admitted
Graduate School of Advanced Science and Technology (School of Information Science)	Master’s Program	Max. 5
	Doctoral Program	Max. 3

II. Enrollment Year and Month

October 2023

III. Eligibility Requirements

Applicants must satisfy one of the following requirements by the day prior to the day of desired enrollment.

Master’s Program:

Eligible applicants are those who:

1. have graduated from a Japanese university.
2. have been granted a bachelor’s degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD-QE) as stipulated in paragraph 7, article 104 of the School Education Law.
3. have completed a 16-year curriculum of school education in countries other than Japan.
4. have been granted a bachelor’s degree from a foreign university or other foreign institution of higher education by completing a curriculum with a completion period of three years or more.

Doctoral Program

Eligible applicants are those who:

1. have been granted a master’s degree or a professional degree from a Japanese university.
2. have been granted a degree equivalent to a master’s degree or a professional degree in a foreign country.

IV. How to Apply

There are nine main steps when applying for this selection:

Step 1: Read the application guide and 2023 MEXT Scholarship Guidelines carefully.

Step 2: Check your eligibility for MEXT Scholarship students.

- Step 3: Contact the faculty you wish to be supervised and obtain an informal consent of acceptance in the laboratory after enrollment.
- Step 4: Prepare the application documents.
- Step 5: Submit your application documents.
- Step 6: Take the interview.
- Step 7: Wait for notification of admissions decision.
- Step 8: Submit your application.
- Step 9: Wait for notification of admissions decision.

Following chapters are the detailed instructions for Step 3 - 8.

V. Application Process, Deadline and Documents

Step 3

Contact the faculty you wish to be supervised and obtain an informal consent of acceptance in the laboratory after enrollment.

Step 4 – 5

A. Application Process

1. Submission of PDF copies of the application documents via email

Deadline: Friday, October 28, 2022 (JST : Japan Standard Time)

First, please send PDF copies of all the application documents via email. We will check your documents whether there are any mistakes.

To: International Student Section
 Japan Advanced Institute of Science and Technology (JAIST)
 Email: ryugaku@ml.jaist.ac.jp

2. Submission of hard copies of the application documents via courier delivery

Deadline: Monday, November 28, 2022 (JST : Japan Standard Time)

If the documents have no problem, we will ask you to send the hard copies to us. Please place all the application documents in an envelope and send it via courier delivery (such as DHL, FedEx, or EMS) to the International Student Section. Please keep the tracking number for your confirmation purpose. Applicants are responsible for the timely delivery of all the required documents to the International Student Section. The parcel must reach the International Student Section by the deadline.

Mailing Address: International Student Section
 Japan Advanced Institute of Science and Technology (JAIST)
 1-1 Asahidai Nomi Ishikawa 923-1292 JAPAN

B. Application Documents

General Instructions:

- All the documents must be prepared in English or Japanese. Documents in languages other than English must be accompanied with a translation in English or Japanese. Translations must be issued by the university or government agency and bear a stamp or embossed seal of the school or the agency and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.

- All the application documents are important to enable the Admissions Decision Committee to screen applicants in a fair and accurate manner, and applications omitting any one of the required documents will not be accepted.
- Please download the forms at the following website.
JAIST Top Page > Admissions > Application Guide [Master's Program / Doctoral Program] [Examination for scholarship track] > Application Guide for Examination for International Priority Graduate Programs for MEXT Scholarship Students
- Applicants may be requested to submit additional application documents.

1	<p>Application Form [Form 1]</p> <ul style="list-style-type: none"> ● Email will be the main medium of communication; therefore, make sure to provide us with an email address that you frequently use. Please check your email regularly. ● Regarding the photograph, please use a photograph of 4.5 cm in length by 3.5 cm in width, upper half of body, facing camera, without a hat or any material covering your head and face, taken in the past 6 months. If it is a photographic paper, please write your name and nationality on the back of the photograph and attach it to the specified space. A digital photograph is acceptable. ● Please print this form double-sided on A4-sized paper and do not staple them together.
2	<p>Field of Study and Research Plan [Form 2]</p> <p>Please print this form double-sided on A4-sized paper and do not staple them together.</p>
3	<p>Letter of Recommendation [Form 3]</p> <ul style="list-style-type: none"> ● Applicant must obtain an official letter of recommendation from the person of equivalent (or higher) status to a dean of your faculty addressed to the president of Japan Advanced Institute of Science and Technology. ● Copies are not acceptable. ● Any format is acceptable, provided that the following contents shown in the box are included. ● Please show the following instructions and inform the deadline to your recommenders. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <ul style="list-style-type: none"> ➢ Please give your personal impressions of the applicant's motivation and aptitude to study, and character. Also, please describe a quality and details of research or work that the applicant has conducted, and reasons for recommending him/her as a suitable candidate for MEXT scholarship student at JAIST. ➢ Please provide your name, title/position, organization, signature (in handwriting) and date on an official letter headed paper, and pass the letter to the applicant. </div>
4	<p>Official Academic Transcript</p> <ul style="list-style-type: none"> ● Applicants should submit originals or certified copies. ● Master's program applicants must submit a transcript of both undergraduate and graduate school. ● Doctoral program applicants must submit a transcript of graduate school. ● A transcript must indicate the <u>semester</u>, <u>credits</u> and <u>grading system</u>, e.g. A :100-90 B : 89-80 C :79-70 D : 69-60 F : 59-. Attach reference materials about the grading system if it not shown on the transcript.
5	<p>Proof of Graduation or Expected Graduation</p> <ul style="list-style-type: none"> ● Applicants should submit originals or certified copies. ● This must specify the date of graduation or expected graduation.

	<ul style="list-style-type: none"> This must be issued by the president or a dean of the university from which the applicant graduate (or will graduate) and bear the school's stamp or embossed seal and the signature of the authorizing official.
6	Official document indicating your high achievement in the most recent university This document should indicate your high achievement. For example, GPA, class division, your rank in the class.
7	Abstract of thesis (or papers) Please summarize your thesis (or papers) clearly and concisely. Copies are acceptable. If you have not written a thesis, please submit a document summarizing your research activities for the past few years in free format.
8	Proof of Language Proficiency (Photocopies are acceptable) <ul style="list-style-type: none"> Applicants must have the language proficiency of either English or Japanese, and must satisfy one of the qualifications below. <p>ENGLISH</p> Eligible applicants are those who have: <ol style="list-style-type: none"> a certificate of Common European Framework of Reference for Language (CEFR) Level B2 or higher. If you do not have a CEFR score, certificates such as IELTS, TOEFL, TOEIC* are also acceptable. Scores within 2 years on and after October 29, 2020 are valid. *For TOEIC certificate, applicants should submit both L&R and S&W scores. Submitting only either one is not acceptable. Certification from Institutional Testing Program of TOEFL or TOEIC (TOEFL-ITP, TOEIC-IP) will not be accepted. a certificate which shows that the applicant completed an undergraduate program or master's program which was conducted in English as a main language. a certificate which shows that the applicant's English language proficiency level is equivalent to or higher than the above No.1. <p>JAPANESE</p> Eligible applicants are those who have: <ol style="list-style-type: none"> a certificate of Japanese Language Proficiency Test (JLPT) Level N2 or higher on and after October 29, 2020. a certificate which shows that the applicant completed an undergraduate program or master's program which was conducted in Japanese as a main language. a certificate which shows that the applicant's Japanese language proficiency level is equivalent to or higher than the above No.1.
9	Letter of Pledge [Form 4] Applicant should sign by his/her own hand. We don't accept digital signature.
10	Photocopy of your passport Please print the page(s) with applicant's picture, name, nationality, date of birth and passport number.
11	Curriculum Vitae [Form 5]

VI. Interview

Step 6 - 7

After completion of the application of the candidate, the interviewers will be decided based on each candidate's field of specialization. You will be contacted individually by the interviewers regarding the method, date and venue of the interview. The interview is conducted by either personal or through

web communication tools, and for the purpose of discussing the details of your research proposal and your school life after enrollment and determining whether you can proceed with the application process (**Step 8**). Applicants have a choice of speaking in English or Japanese. The International Student Section informs you of the result of the interview via email. Only the candidates who have received approval are allowed to proceed with the application process (**Step 8**).

VII. Submission of Application

Step 8

A. Application Process

1. Submission of a PDF copy, Excel file and Word file of the application form via email

Deadline: Early February 2023 (TBD)

The International Student Section sends a latest application form to only the candidates who have received approval via email.

First, please send a PDF copy, Excel file and Word file of the application form via email. We will check your documents whether there are any mistakes.

To: International Student Section
 Japan Advanced Institute of Science and Technology (JAIST)
 Email: ryugaku@ml.jaist.ac.jp

2. Submission of hard copies of the application documents via courier delivery

Deadline: Middle of February 2023 (TBD)

If the documents have no problem, we will ask you to send the hard copies to us. Please place all the required documents in an envelope and send it via courier delivery (such as DHL, FedEx, or EMS) to the International Student Section. Please keep the tracking number for your confirmation purpose. Applicants are responsible for the timely delivery of all the required documents to the International Student Section.

Mailing Address: International Student Section
 Japan Advanced Institute of Science and Technology (JAIST)
 1-1 Asahidai Nomi Ishikawa 923-1292 JAPAN

The parcel must reach the International Student Section by the deadline.

Note:

- The specific deadline of the above No.1 and 2 will be notified to applicants who received approval to proceed with the application process.
- Submission after the deadline will not be accepted under any circumstances.

B. Application Documents

1	<p>Application Form prescribed by MEXT</p> <ul style="list-style-type: none"> ● The latest version will be announced by MEXT in December. ● Submission should be both via email and mail. ● Please print this form double-sided on A4-sized papers and do not staple them together.
2	<p>Field of Study and Research Plan prescribed by MEXT</p> <ul style="list-style-type: none"> ● The latest version will be announced by MEXT in December. ● Submission should be both via email and mail. ● Please print this form double-sided on A4-sized papers and do not staple them together.
3	<p>Photograph</p> <ul style="list-style-type: none"> ● Submission should be both via email and mail.

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| | <ul style="list-style-type: none">● The photograph should be 4.5 cm in length by 3.5 cm in width, upper half of body, facing camera, without a hat or any material covering your head and face, taken in the past 6 months. Please write your name and nationality on the back of the photograph and do not attach it to the application form. A digital photograph is unacceptable. |
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Note: Applicants may be requested to submit additional application documents.

VIII. Selection Method and Notification of Admission Decision

All applications are evaluated based on the same holistic criteria of screening all the documents submitted. Based on the selection results by MEXT, we will announce the final admission decision in July, 2023 (TBD) via email.

IX. Admission Procedures

Instructions on admission procedures will be sent to successful applicants in July, 2023 (TBD) via email.

X. Note

1. If there are any differences between the qualifications and conditions in the “2023 Application Guidelines for the Japanese Government (Monbukagakusho: MEXT) Scholarship students (University Recommendation)” which will be announced in the middle of December 2022, and those in the “2022 Application Guidelines for the Japanese Government (Monbukagakusho: MEXT) Scholarship students (University Recommendation)”, the 2023 Guidelines has the priority.
2. Application documents which are incomplete will be rejected. Generally, modification of submitted application documents is not permitted. Documents will not be returned to applicants.
3. If it is discovered that an applicant has made false statements or has neglected matters to be stated on application documents, the admission may be revoked even after enrollment.
4. Successful applicants must obtain a “Student” visa issued by the Japanese government before coming to JAIST. If an applicant cannot obtain a “Student” visa, the admission may be revoked.
5. We will start the visa procedures soon after the notification of the admission decision in July, 2023 (TBD). Therefore, if you do not possess a passport, please obtain one in advance.
6. Students who enrolled in JAIST based on this entrance examination are allowed to join only the laboratories which belong to the School of Information Science.

Contacts:

International Student Section

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Science and Technology (JAIST)

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