

Regular Examination

Regular Examination

I. Number of Students to be Admitted

| School | Division | Number of Students to be Admitted | |
|--|---|-----------------------------------|-----------------|
| | | October 2022 Admission | 90 (See Note 1) |
| Graduate School of Advanced Science and Technology | Division of Advanced Science and Technology | April 2023 Admission | 90 (See Note 2) |
| | | October 2023 Admission | |

Note 1: The number of students in October 2022 admission includes the number of students admitted in April 2022 through the Special Selections and Regular Examination to JAIST Doctoral program.

Note 2: The number of students in April 2023 and October 2023 admissions include the number of students admitted through the Special Selections to JAIST Doctoral program.

II. Eligibility Requirements

Applicants must satisfy one of the following requirements by the day prior to the day of desired enrollment. Eligible applicants are those who have:

1. been granted a master's degree or a professional degree from a Japanese university.
2. been granted a degree equivalent to a master's degree or a professional degree in a foreign country.
3. been granted a degree equivalent to a master's degree or a professional degree by completing a correspondence curriculum of an overseas educational institution while residing in Japan.
4. been granted a degree equivalent to a master's degree or a professional degree at a foreign-affiliated university in Japan which has a graduate education curriculum under the school education system of its country, and specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
5. completed the master's program at the United Nations University, and obtained a degree equivalent to a master's degree.
6. taken a curriculum at a university abroad, the United Nations University, or a curriculum specified in the above 4, passed an examination or screening which is stipulated in paragraph 2, article 16 of the Standards for Establishment of Graduate Schools (Ordinance of the Ministry of Education, Culture, Sports, Science, and Technology No.28 of 1974), and have been recognized as having an academic ability equivalent to or greater than a holder of a master's degree.
7. been designated as eligible by the Minister of Education, Culture, Sports, Science, and Technology. Eligible applicants are those who have engaged in at least 2 years of research at a university or research institute after graduating from a Japanese university or completing a 16-year curriculum of school education in a foreign country, and who have been recognized by JAIST as having equivalent or greater academic ability than a holder of a master's degree.
8. been recognized by JAIST through the Judgment of Eligibility as having equivalent or greater academic ability than a holder of a master's degree or a professional degree and have reached 24 years of age.

Note: Applicants satisfying at least one of the eligibility requirements (1) - (6) are not required to pass through the Judgment of Eligibility. Such applicants should move to "III. Application Periods".

[Judgment of Eligibility]

Applicants who wish to apply under the eligibility requirement (7) or (8) must be screened by JAIST for eligibility prior to applying. Applicants should download the instruction documents and forms for judgment of eligibility from our website and submit all the necessary documents before the following deadline. (Admissions > Application Guide > Judgment of Eligibility)

| Examination | | Application Deadline for Judgment of Eligibility (The application must arrive by) |
|------------------------|--------------------|--|
| October 2022 admission | Second examination | Thursday, June 2, 2022 |
| April 2023 admission | First examination | |
| | Second examination | Wednesday, August 31, 2022 |
| | Third examination | Wednesday, October 26, 2022 |
| October 2023 admission | First examination | |

For more information about the judgment of eligibility, please see the link below.

[Judgment of Eligibility URL]

<https://www.jaist.ac.jp/english/admissions/application-guide/Eligibility.html>

Each applicant will be notified of the result of the judgment of eligibility one week before the end of each application period. If you have not received the result until the last week of the application period, please contact the Admissions Section (Email:nyushi@ml.jaist.ac.jp). Only applicants who have been admitted to obtain the eligibility can apply for the examination.

III. Application Periods

The application periods for each examination are described below. Please make “IV. Online Application Registration” and “V. Mailing Certificates” within the application period.

| Examination | | Application Period (Postmark Valid) |
|------------------------|--------------------|--|
| October 2022 admission | Second examination | Monday, June 20 - Thursday, June 30, 2022 |
| April 2023 admission | First examination | |
| | Second examination | Tuesday, October 25 - Tuesday, November 8, 2022 |
| | Third examination | Wednesday, December 7 - Tuesday, December 20, 2022 |
| October 2023 admission | First examination | |

Note 1: Japanese Government (MEXT) Scholarship Students do not need to pay the screening fee. Please email the Admissions Section (Email:nyushi@ml.jaist.ac.jp) by the day before the end of application period in order to know the procedure for it. In the case that you are the Japanese Government (MEXT) Scholarship Student who are currently enrolled in another Japanese University, please submit the Certificate of Japanese Government (MEXT) Scholarship Student that specifies the period of receiving the scholarship.

Note 2: Multiple applications (i.e. applying for the 1st, 2nd and 3rd examinations) are acceptable, but applicants must do the same procedure for each examination they apply for.

IV. Online Application Registration

Applicants must contact the faculty they wish to be supervised in the laboratory and obtain an informal consent of acceptance before making online application registration.

This consent is informal, therefore, it does not mean they succeed in the examination.

Applicants must register their applications on the Internet to apply for the Regular Examination. The application procedure will be completed by “V. Mailing Certificates” to JAIST after applicants register the online application.

The online application registration can be proceeded on our website. Please see our website for the detailed information about the online application registration. (Admissions > Online Application)

[Online Application URL]

<https://www.jaist.ac.jp/english/admissions/internet-application/internet-application.html>

(1) Screening fee

Applicants need to pay the screening fee of 30,000 yen when making the online application registration. For the payment method, please see our website of the online application registration.

| Type | Amount | Summary |
|---------------|---------|--|
| Screening Fee | ¥30,000 | <ul style="list-style-type: none">● All transfer fees shall be paid by applicants in addition to the screening fee.● The paid screening fee is non-refundable in principle.● JAIST waives the screening fee for Japanese Government (MEXT) Scholarship Students. |

<For applicants in Japan>

You can make a payment through the convenience store, post office, ATM, online banking or with a credit card.

<For applicants from overseas>

You can make a payment with a credit card.

(2) Documents to be uploaded

Applicants need to upload the research outline, research proposal, consent of acceptance and curriculum vitae (if applicable) when making the online application registration. The form of curriculum vitae can be downloaded from our website. (Admissions > Prescribed Forms)

[Prescribed Forms URL]

<https://www.jaist.ac.jp/english/admissions/application-form/form-d.html>

1. Documents to be uploaded by all applicants

| Unspecified Forms | Summary |
|-------------------|--|
| Research Outline | [The format is unspecified.] Please summarize the research you have undertaken in English or Japanese. Submissions should be less than or equal to four pages in length, single-sided, A4-sized paper. The number of words and format are not specified. If you have written academic papers, you may list them on the last page (Included in the number of the pages). Each page must have the applicant's name and a page number in the right upper corner. |
| Research Proposal | [The format is unspecified.] Please summarize the research proposal that describes what you wish to work on at JAIST in English or Japanese. Submissions should be less than or equal to two pages in length, single-sided, A4-sized paper. The number of words and format are not specified. Each page must have the applicant's name and a page number in the right upper corner. |

| Certificate | Summary |
|-----------------------|---|
| Consent of acceptance | [The format is unspecified.] Please submit a copy of the email which indicates the informal consent of acceptance in the laboratory from your intended supervisor. |

2. Documents to be uploaded by specified applicants

<Only for applicants who meet eligibility requirement (2) - (6)>

| Prescribed Forms | Summary |
|------------------|--|
| Curriculum vitae | Not only applicants who have studied in university, but also all the applicants who have received education in any kind of school in countries other than Japan need to upload the curriculum vitae. |

V. Mailing Certificates

After registering the online application, please send the following certificates to the Admissions Section by mail. Please place all the required documents in the envelope and bring it yourself or send by registered express mail for applicants in Japan or by registered mail such as DHL, FedEx or EMS for applicants from overseas. (Please write

applicant's name, address and rubricate "Application Documents Enclosed" on the envelope.) Please note that your application will not be completed until the parcel arrives at JAIST from the courier. Please keep the tracking number for your confirmation purpose and inform the Admissions Section (Email:nyushi@ml.jaist.ac.jp) of it. Applicants are responsible to send all the required documents to JAIST by the deadline.

(1) Documents to be submitted by all applicants

| Certificates | Summary |
|---|---|
| Official transcript <u>*Copies are NOT acceptable.</u> | <p>An official transcript must be issued by the president or a dean of the university where the applicant obtained (or will obtain) his/her master's degree and bear the school's stamp or embossed seal and the signature of the authorizing official.</p> <p>Applicants should submit <u>one</u> of the following:</p> <ul style="list-style-type: none"> a) Transcript issued by university (original) b) Certified copy of transcript by university (original) c) Certified copy of transcript by government agency / office (original) <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or government agency/office and bear a stamp or embossed seal of the school or the agency/office and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.</p> |
| Proof of (expected) master's degree <u>*Copies are NOT acceptable.</u> | <p>Proof of master's degree must be issued by the president or a dean of the university where the applicant obtained (or will obtain) his/her master's degree and bear the school's stamp or embossed seal and the signature of the authorizing official.</p> <p>Applicants should submit <u>one</u> of the following:</p> <ul style="list-style-type: none"> a) Master's degree certificate issued by university (original) b) Official letter issued by university (original) c) Certified copy of diploma by university (original) d) Certified copy of diploma by government agency / office (original) <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or government agency/office and bear a stamp or embossed seal of the school or the agency/office and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.</p> |

(2) Documents to be submitted by specified applicants

<Only for MEXT Scholarship Students who are currently enrolled in another Japanese university>

| Certificate | Summary |
|---|--|
| Certificate of Japanese Government (MEXT) Scholarship Student <u>*Copies are NOT acceptable.</u> | <p>The certificate must be issued by the university which the applicant is currently attending and specify the period of receiving the scholarship. Applicants currently enrolled in JAIST do not need to submit this.</p> |

<Only for foreign government scholarship students>

| Certificate | Summary |
|---|---|
| Certificate of foreign government sponsored student <u>*Copies are acceptable.</u> | <p>The certificate must prove that the applicant is a foreign government sponsored student.</p> |

<Only for applicants whose name on the certificates are different to the present one due to marriage, etc.>

| Certificate | Summary |
|---------------------------------------|---|
| Abstract of the family register, etc. | <p>The certificate must prove the applicant's former and present names.</p> |

[Important] The details of "*Copies are NOT acceptable."

Certificates must be original. Certificates with an electronic seal but not in an anti-counterfeiting paper are not

accepted unless the envelopes are sealed by the University that applicants graduated (or will graduate) from.

Mailing Address: Admissions Section
 Japan Advanced Institute of Science and Technology (JAIST)
 1-1 Asahidai Nomi Ishikawa 923-1292 JAPAN
 Email: nyushi@ml.jaist.ac.jp

Open from 9:00 a.m. to 5:00 p.m. (except Saturdays, Sundays, Japanese national holidays and etc.)

VI. Delivery of Examination Admission Card

When the application documents are accepted after completing the procedure of “IV. Online Application Registration” and “V. Mailing Certificates”, an examination admission card and related documents will be sent to each applicant via postal mail soon after the deadline of the application period. If they do not arrive one week before the examination date, please contact the Admissions Section (Email:nyushi@ml.jaist.ac.jp).

VII. Examination Schedule and Selection Method

(1) Examination Periods and Venues

Examinations will be conducted at **JAIST in Nomi, Ishikawa**, on one day (specified date from JAIST) during the period shown below. Each applicant will be notified of the date, registration and examination time when they receive the examination admission card.

| Examination | | Examination Period |
|------------------------|--------------------|---|
| October 2022 admission | Second examination | Wednesday, August 17 - Friday, August 26, 2022 |
| | First examination | |
| April 2023 admission | Second examination | Monday, December 12 - Thursday, December 22, 2022 |
| | Third examination | Thursday, February 2 - Wednesday, February 15, 2023 |
| October 2023 admission | First examination | |

Note: Except for Saturdays, Sundays and Japanese national holidays and etc.

(2) Selection Method

Selection is conducted by an oral examination about the applicant’s research outline and research proposal submitted at the time of application.

- Length of the examination

| Presentation | Q&A | Total |
|--------------|------------|------------|
| 20 minutes | 30 minutes | 50 minutes |

- Please bring to the examination venue a laptop computer for presentation. If you wish to distribute printed materials to the examiners, please prepare four copies (A4 size, free format).

(3) Admissions and Evaluation Criterion

All applications are evaluated on the same holistic criteria of screening the results of the oral examination and all the documents submitted.

VIII. Notification of Admission Decision and Admission Procedures

(1) Dates of Notification of Admission Decision and Admission Procedures

The result notification letter will be sent to all applicants via postal mail on the dates shown below. Also, the examinee numbers of the successful applicants will be posted on our website; no telephone or email inquiries concerning examination results will be accepted.

Successful applicants will receive information on admission procedures at the time of notification of Admission Decision or later. Please conduct the procedures by the specified deadlines.

| Examination | | Date of Notification of Admission Decision | Period of Admission Procedures |
|------------------------|--------------------|--|--------------------------------|
| October 2022 admission | Second examination | Tuesday, September 6, 2022 | Middle of September, 2022 |
| April 2023 admission | First examination | | Friday, January 20, 2023 |
| | Second examination | | |
| | Third examination | Friday, February 24, 2023 | Middle of March, 2023 |
| October 2023 admission | First examination | | Middle of September, 2023 |

(2) Expenses Required for Enrollment

| Type | Amount | Summary |
|---------------------------------------|-----------------------------|--|
| 1. Entrance fee | ¥282,000 | The entrance fee is non-refundable. Please pay the entrance fee with the bank transfer request form which will be sent along with documents for admission procedures. |
| 2. Tuition | For a half year ¥267,900 | The tuition payment will be made by automatic withdrawal from the student's own bank account. For new students enrolled in April, the withdrawal date for their first semester is May 20. For those enrolled in October, the withdrawal date for their first semester is November 20. From the second year, the withdrawal dates are April 20 and October 20. The payment of the amount for a year all together is acceptable. |
| | For a year ¥535,800 | |
| 3. Insurance fee (For three years) | ¥3,620 | It is mandatory for JAIST students to take out the Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai: PAS) and Liability Insurance for Students Pursuing Education and Research (Gakkenbai: LSR). |

Note 1: Instructions for completing payment will be sent to successful applicants along with documents for admission procedures.

Note 2: In case the amount of entrance fee and tuition are revised while the student is enrolling and attending JAIST, the new amount shall be applied from the following academic year.

Note 3: JAIST waives the entrance fee and tuition for Japanese Government (MEXT) Scholarship Students.

(3) Campus

Students who enrolled in JAIST based on this entrance examination are allowed to study only at the Ishikawa campus. Ishikawa campus students are not allowed to study at the Tokyo Satellite except for open seminars.

IX. Other Important Information

Please see page 22-24 and read them thoroughly.