

**Examination for Admission  
on Recommendation for  
Overseas Residents**

# Examination for Admission on Recommendation for Overseas Residents

In this examination, applicants ~~living outside Japan at the time of application~~ can go through the selection process without traveling to Japan. The purpose of this examination is to accept motivated and excellent students from throughout the world who have been recommended by their supervisor, dean, university president or a manager at their place of work.

## I. Number of Students to be Admitted

School	Division	Number of Students to be Admitted	
		October 2024 Admission	April 2025 Admission
Graduate School of Advanced Science and Technology	Division of Advanced Science and Technology	20 (See Note 1)	20 (See Note 2)

Note 1: The number of students in October 2024 admission includes the number of students admitted in April 2024 through this examination to JAIST Master's Program.

Note 2: The number of students in April 2025 admission includes the number of students scheduled to be admitted in October 2025 through this examination to JAIST Master's Program.

## II. Eligibility Requirements

Applicants must satisfy one of the following requirements by the day prior to the day of desired enrollment and ~~must live outside Japan at the time of application~~. Eligible applicants are those who have:

1. graduated from a Japanese university.
2. been granted a bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NAID-QE) as stipulated in Paragraph 7, Article 104 of the School Education Act.
3. completed a 16-year curriculum of school education in countries other than Japan.
4. completed a curriculum at a foreign-affiliated university in Japan which has a university education curriculum under the school education of its country (Its completion must be regarded as the completion of a 16-year curriculum of school education in its country) and specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
5. completed a 16-year curriculum of school education in a foreign country by completing a correspondence curriculum of an overseas educational institution while residing in Japan.
6. been granted a bachelor's degree from a foreign university or other foreign institution of higher education by completing a curriculum with a completion period of three years or more.
7. completed a specialized curriculum specifically designated by the Minister of Education, Culture, Sports, Science and Technology at a vocational school on or after the date designated by the Minister of Education, Culture, Sports, Science and Technology. The required period for graduation is four years or longer, and which also satisfies other condition specified by the Minister of Education, Culture, Sports, Science and Technology.
8. been designated as eligible by the Minister of Education, Culture, Sports, Science and Technology. For example those who graduated from a university which is not under the jurisdiction of the Ministry of Education, Culture, Sports, Science, and Technology.
9. Early Graduate School Entrance Program  
Applicants for the early graduate school entrance program must have completed the required number of credits set by JAIST, which is approximately three-quarters of the necessary credits to graduate from a Japanese university or an equivalent level of the curriculum in a foreign country, with excellent academic results. Prospective applicants for the early graduate school entrance program are those who have:
  - a) attended a Japanese university for at least three years.
  - b) completed a 15-year curriculum of school education in countries other than Japan.
  - c) completed a 15-year curriculum of school education in a foreign country by completing the correspondence curriculum of an overseas educational institution while residing in Japan.
  - d) completed a curriculum at a foreign-affiliated university in Japan which has a university curriculum under the school education of its country (Its completion must be regarded as the completion of a 15-year curriculum of school education in its country) and specifically designated by the Minister of Education, Culture, Sports,

Science and Technology.

10. enrolled in a graduate school as stipulated in Paragraph 2, Article 102 of the School Education Act, and recognized as having sufficient academic abilities by JAIST.

11. been recognized by JAIST through the Judgment of Eligibility as having an equivalent or greater scholastic ability than that of university graduates, and have reached 22 years of age.

Note: Applicants satisfying at least one of the eligibility requirements (1) ~ (8) are not required to pass through the Judgment of Eligibility. Such applicants should move to "III. Application Process".

### [Judgment of Eligibility]

Applicants who wish to apply under the eligibility requirements (9), (10) or (11) must be screened by JAIST for eligibility prior to applying. Applicants should download the instruction documents and forms for judgment of eligibility from our website and submit all the necessary documents before the following deadline. (Admissions > Application Guide > Judgment of Eligibility)

Examination	Application Deadline for Judgment of Eligibility (The application must arrive by)
October 2024 admission	Tuesday, April 23, 2024
April 2025 admission	Friday, October 4, 2024

For more information about the judgment of eligibility, please see the link below.

[Judgment of Eligibility URL]

<https://www.jaist.ac.jp/english/admissions/application-guide/Eligibility.html>

Each applicant will be notified of the result of the judgment of eligibility about one week before the end of each deadline for the Pre-check. If you have not received the result until the last week of the deadline for the Pre-check, please contact the Admissions Section (Email:nyushi@ml.jaist.ac.jp). Only applicants who have been admitted to obtain the eligibility can apply for the examination.

## III. Application Process

Follow Step 1 – 3 to complete your application.

### 1. Informal consent

Before applying for the examination, contact the faculty you wish to be supervised and obtain an informal consent of acceptance in the laboratory.

This consent is informal, therefore, it does not mean you will succeed in the examination.

### 2. Pre-check

Please send PDF copies of all the application documents via email to the Admissions Section (Email:nyushi@ml.jaist.ac.jp) by the submission deadline below. We will check your documents whether there are any mistakes or not and reply to you. (Regarding the application documents, please refer to "IV. Application Documents".)

Examination	Submission Deadline for Pre-check
October 2024 admission	Wednesday, May 15, 2024
April 2025 admission	Thursday, November 14, 2024

Note 1: Please write "**(Your name) M\_Overseas Residents\_ pre-check**" in the subject line.

Note 2: Do not attach any supporting items when sending your application documents for the Pre-check. Please email PDF copies of the required documents only\*.

\*Necessary documents are different depending on the method of screening fee payment.

- In the case that you do not have a credit card, you need to submit proof of screening fee payment. It is

- impossible to pay online without a credit card.
- In the case that you have a credit card, it is possible to pay online after completing the Pre-check. Please write "I will use a credit card for my screening fee payment." in the email when sending your application documents for the Pre-check.

Note 3: The Pre-check is not mandatory, however, we highly recommend it. If your application documents are insufficient, we will not be able to accept your application. You can lower the risk by taking the Pre-check earlier.

Note 4: We will not check the Pre-check documents after the Pre-check deadline. You can apply online and mail the required documents without going through the Pre-check. Please refer to "3. Application".

### 3. Application

#### (1) How to apply

##### ① Online Application Registration

Applicants must register their applications on the Internet to apply for the Examination for Admission on Recommendation for Overseas Residents. The application procedure will be completed by "② Mailing Certificates" after you register the online application and pay the screening fee.

The online application registration can be proceeded on our website. Please see our website for the detailed information about online application registration. (Admissions > Online Application)

[Online Application URL]

<https://www.jaist.ac.jp/english/admissions/internet-application/internet-application.html>

Applicants need to pay the screening fee of 30,000 yen when making the online application registration. For the payment method, please see our website of the online application registration.

Type	Amount	Summary
Screening Fee	¥30,000	<ul style="list-style-type: none"> <li>● All transfer fees shall be paid by applicants in addition to the screening fee.</li> <li>● The paid screening fee is non-refundable in principle.</li> <li>● JAIST waives the screening fee for Japanese Government (MEXT) Scholarship Students.</li> </ul>

Note: Since the screening fee can only be paid using a credit card for the online application from overseas, in the case that you do not have a credit card, please contact the Admissions Section (Email:nyushi@ml.jaist.ac.jp) by the day before the end of application period.

##### ② Mailing Certificates

After registering the online application, please place the hard copies (the originals) of the required documents in an envelope and send it by registered mail such as DHL, FedEx, or EMS to the Admissions Section. (Please write applicant's name, address and rubricate "Application Documents Enclosed" on the envelope.) Please note that your application will not be completed until the parcel arrives at JAIST from the courier. Please keep the tracking number for your confirmation purpose and inform the Admissions Section (Email:nyushi@ml.jaist.ac.jp) of it. Applicants are responsible to send all the required documents to JAIST by the deadline.

Mailing Address: Admissions Section

Japan Advanced Institute of Science and Technology (JAIST)

1-1 Asahidai Nomi Ishikawa 923-1292 JAPAN

#### (2) Application Periods

Examination	Application Period (Valid with postmark within the period)
October 2024 admission	Tuesday, May 7 - Friday, May 31, 2024
April 2025 admission	Wednesday, November 6 - Thursday, November 28, 2024

## IV. Application Documents

Applicants must use the prescribed forms and submit the certificates as the application documents.

Please download the prescribed forms from our website and enter the information. The PDF format is preferable when uploading.

[Prescribed Forms URL]

<https://www.jaist.ac.jp/english/admissions/application-form/form-m.html>

(1) Documents to be uploaded by all applicants

Prescribed Forms	Summary
Application form	Please use the application form for Examination for Admission on Recommendation for Overseas Residents.
Curriculum vitae	
Statement of purpose	The statement of purpose should be <u>less than or equal to one page in length, single-sided, A4-sized paper</u> and written horizontally with the font size of 11 points or larger.  Do not attach any supplementary materials.
Short essay	<b>Topic: “Study and research plan at JAIST”</b> The topic should be the study and research plan you wish to pursue. Applicants should describe their research background, purpose and methods in their own words. The condition of research preparation, the association with the research so far (e.g. graduation research) and the reason you wish to change the major etc. may be added in the essay.  The short essay should consist of about 1,000 Japanese characters or about 600 words in English, should be written horizontally with the font size of 11 points or larger and <u>less than or equal to one page in length, single-sided, A4-sized paper</u> .  Do not attach any supplementary materials.
Self-Declaration Form of Applicability to a Specific Category	

Certificate	Summary
Consent of acceptance	[The format is unspecified.] Please submit a copy of the email which indicates the informal consent of acceptance in the laboratory from your intended supervisor.

(2) Documents to be submitted by all applicants

Certificates	Summary
<p>Two letters of recommendation</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>[The format is unspecified.] Please submit letters of recommendation from two persons. They are</p> <ul style="list-style-type: none"> <li>● At the university where the applicant obtained (or will obtain) the degree: <u>Supervisors, the dean of your faculty or department, or the president, etc.</u></li> <li>● At the company where the applicant is (or was) employed (if applicable): <u>An immediate supervisor or a manager of human resources department, etc.</u></li> </ul> <p>Letters must be prepared in English or Japanese.</p> <p>Please show the following instructions and inform the deadline to your recommenders.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Please give your personal impressions of the applicant's motivation, aptitude and character to study. Please describe the details of the research or work that the applicant has conducted.</p> </div> <p>Please provide your name, title/position, organization, signature and date. Please pass the letter to the applicant. He/She will submit the letter to JAIST along with all other documents.</p>
<p>Official transcript</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>An official transcript must be issued by the president or a dean of the university, junior college or technical college from which the applicant graduated (or will graduate) and bear the stamp or embossed seal and the signature of the authorizing official. <u>In the case that applicants obtained a course by transfer admission, or attended an advanced course of a junior college or a technical college, they must submit the transcript from the previous school (university, junior college or regular course of technical college).</u></p> <p>Applicants should submit <u>one</u> of the following:</p> <ol style="list-style-type: none"> <li>a) Transcript issued by university (original)</li> <li>b) Certified true copy of transcript by university (original)</li> <li>c) Certified true copy of transcript by public institution (original)</li> </ol> <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or a public institution and bear the stamp or embossed seal of the university or the institution and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.</p> <p>If applicants apply under the eligibility requirements (9), (10) or (11), they do not need to submit it.</p>
<p>Proof of (expected) graduation</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>Proof of (expected) graduation must be issued by the president or a dean of the university, junior college or technical college from which the applicant graduated (or will graduate) and bear the stamp or embossed seal and the signature of the authorizing official. It must specify the exact date of (expected) graduation.</p> <p>Applicants should submit <u>one</u> of the following:</p> <ol style="list-style-type: none"> <li>a) Graduation certificate issued by university (original)</li> <li>b) Official letter issued by university (original)</li> <li>c) Certified true copy of diploma by university (original)</li> <li>d) Certified true copy of diploma by public institution (original)</li> </ol> <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or a public institution and bear the stamp or embossed seal of the university or the institution and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.</p> <p>If applicants apply under the eligibility requirements (9), (10) or (11), they do not need to submit it.</p>

Proof of screening fee payment  *Copies are acceptable.	<p>In the case that you can finish the payment with your credit card online, you do not need to submit it.          Please send 30,000 yen to the following bank account by international bank transfer and submit proof of payment.          The remitter's name should be the applicant's name.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Bank Name</b></td> <td><b>The Hokuriku Bank, Ltd.</b></td> </tr> <tr> <td><b>Branch Name</b></td> <td><b>Kanazawaminamichuo Branch</b></td> </tr> <tr> <td><b>Branch Address</b></td> <td><b>1-32-38, Teraji, Kanazawa, Ishikawa, Japan</b></td> </tr> <tr> <td><b>Beneficiary</b></td> <td><b>Japan Advanced Institute of Science and Technology</b></td> </tr> <tr> <td><b>Type of Account</b></td> <td><b>Ordinary savings account</b></td> </tr> <tr> <td><b>Account Number</b></td> <td><b>6037485</b></td> </tr> <tr> <td><b>SWIFT(BIC) Code</b></td> <td><b>RIKBJPJT</b></td> </tr> </table> <p>[Note] In the case that you use the international bank transfer, please make it as soon as possible, because we will confirm your online registration after confirming your payment in our bank account. Please make sure to arrange the corresponding bank fees to be <b>"charged to the remitter"</b>. If it is charged to the beneficiary by error, the corresponding bank will deduct the fees from the amount of remittance and your payment to JAIST will be insufficient. This will cause your application to be rejected.</p> <p>JAIST waives the screening fee for Japanese Government (MEXT) Scholarship Students.</p>	<b>Bank Name</b>	<b>The Hokuriku Bank, Ltd.</b>	<b>Branch Name</b>	<b>Kanazawaminamichuo Branch</b>	<b>Branch Address</b>	<b>1-32-38, Teraji, Kanazawa, Ishikawa, Japan</b>	<b>Beneficiary</b>	<b>Japan Advanced Institute of Science and Technology</b>	<b>Type of Account</b>	<b>Ordinary savings account</b>	<b>Account Number</b>	<b>6037485</b>	<b>SWIFT(BIC) Code</b>	<b>RIKBJPJT</b>
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(3) Documents to be submitted by specified applicants

<Only for applicants who meet eligibility requirement (2) (3) (6)>

Certificate	Summary
Proof of (expected) bachelor's degree  <u>*Copies are NOT acceptable.</u>	<p>Proof of (expected) bachelor's degree must be issued by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD-QE) or the president or a dean of the university, junior college or technical college from which the applicant obtained (or will obtain) his/her bachelor's degree and bear the stamp or embossed seal and the signature of the authorizing official.</p> <p>Applicants should submit <u>one</u> of the following:</p> <ol style="list-style-type: none"> <li>a) Bachelor's degree certificate issued by university (original)</li> <li>b) Official letter issued by university (original)</li> <li>c) Certified true copy of diploma by university (original)</li> <li>d) Certified true copy of diploma by public institution (original)</li> </ol> <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or a public institution and bear the stamp or embossed seal of the university or the institution and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.</p> <p>If proof of graduation shows the bachelor's degree, proof of bachelor's degree is not necessary.</p>

<Only for non-Japanese national applicants>

Certificate	Summary
Photocopy of the passport	<p>Non-Japanese national applicants must upload a copy of their passports (the page with your full name).          Only for those do not have valid passports, a copy of their family registers or citizenship certificates are acceptable. In this case, please note the following information:</p> <ul style="list-style-type: none"> <li>● Documents in languages other than English or Japanese must be accompanied with a translation in English or Japanese.</li> <li>● Please handwrite "I do not have a valid passport." in that copy.</li> </ul>

<Only for foreign government scholarship students>

Certificate	Summary
Certificate of foreign government sponsored student *Copies are acceptable.	The certificate must prove that the applicant is a foreign government sponsored student.

[Important] The details of “\*Copies are NOT acceptable.”

Certificates must be original. Certificates bearing an electronic seal but not issued on anti-counterfeiting paper are not accepted unless the envelopes are sealed by the university from which the applicants graduated (or will graduate). If applicants cannot submit the original, please submit the Certified True Copy, which is proved by the university that applicants graduated from or a public institution such as an Embassy or a Consulate that it is the true copy of the original certificate.

## V. Selection Method

When the application documents are accepted, the interviewers will be assigned based on each applicant's field of specialization. Applicants will be contacted individually by the interviewers regarding the method, date and venue of the interview. Please wait for the interviewers to contact you.

The interview is conducted mainly through web communication tools for the purpose of discussing the details of your research proposal and your school life after enrollment. Applicants have a choice of speaking in English or Japanese.

All applications are evaluated on the result of the interview and all the application documents submitted, based on the holistic screening criteria.

## VI. Notification of Admission Decision and Admission Procedures

### (1) Dates of Notification of Admission Decision and Admission Procedures

All applicants will be notified of the decision by email. Admissions decisions will not be released on our website; no telephone or email inquiries concerning examination results will be accepted. The dates of the notification are described below.

Successful applicants will receive information on admission procedures at the time of notification of the Admission Decision. Please conduct the procedures by the specified deadlines.

Examination	Date of Notification of Admission Decision	Period of Admission Procedures
October 2024 admission	Friday, July 26, 2024	Early September, 2024
April 2025 admission	Friday, January 24, 2025	Late February, 2025

### (2) Expenses Required for Enrollment

Type	Amount	Summary
1. Entrance fee	¥282,000	The entrance fee is non-refundable.
2. Tuition	For a half year ¥267,900	The tuition payment will be made by automatic withdrawal from the student's own bank account. The automatic withdrawal date for the first semester tuition is May 20th, and for the second semester tuition, it is November 20th.
	For a year ¥535,800	The payment of the amount for a year all together is acceptable.
3. Insurance fee for two years: Gakkensai PAS Gakkensai LSR	¥2,430	JAIST students are required to purchase the both insurances.



Note 1: Instructions for completing payment will be sent to successful applicants along with documents for admission procedures.

Note 2: In case the amount of entrance fee and tuition are revised while the student is enrolling and attending JAIST, the new amount shall be applied.

Note 3: JAIST waives the entrance fee and tuition for Japanese Government (MEXT) Scholarship Students.

(3) Campus

Students who enrolled in JAIST based on this entrance examination are allowed to study only at the Ishikawa campus. Ishikawa campus students are not allowed to study at the Tokyo Satellite except for open seminars.

## VII. Other Important Information

Please review "Important Information" thoroughly.