

Examination for Admission on Recommendation for Overseas Residents

Examination for Admission on Recommendation for Overseas Residents (See Note)

In this examination, applicants can pass the selection process without traveling to Japan. The purpose of this examination is to accept motivated and excellent students from throughout the world who have been recommended by their supervisor, dean, university president or a manager at their place of work.

Note: Applicants living outside Japan at the time of application.

I. Number of Students to be Admitted

School	Division	Number of Students to be Admitted	
		October 2021 Admission	April 2022 Admission
Graduate School of Advanced Science and Technology	Division of Advanced Science and Technology	20 <small>(See Note1)</small>	20 <small>(See Note2)</small>

Note 1: The number of students in October 2021 admission includes the number of students admitted in April 2021 through this examination to JAIST Master's Program.

Note 2: The number of students in April 2022 admission includes the number of students scheduled to be admitted in October 2022 through this examination to JAIST Master's Program.

II. Eligibility Requirements

Applicants must satisfy one of the following requirements by the day prior to the day of desired enrollment and must live outside Japan at the time of application. Eligible applicants are those who have:

1. graduated from a Japanese university.
2. been granted a bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NAID-QE) as stipulated in paragraph 7, article 104 of the School Education Law.
3. completed a 16-year curriculum of school education in countries other than Japan.
4. completed a curriculum at a foreign-affiliated university in Japan which has a university education curriculum under the school education of its country (Its completion must be regarded as the completion of a 16-year curriculum of school education in its country) and specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
5. completed a 16-year curriculum of school education in a foreign country by completing a correspondence curriculum of an overseas educational institution while residing in Japan.
6. been granted a bachelor's degree from a foreign university or other foreign institution of higher education by completing a curriculum with a completion period of three years or more.
7. completed a specialized curriculum specifically designated by the Minister of Education, Culture, Sports, Science and Technology at a vocational school on or after the date designated by the Minister of Education, Culture, Sports, Science and Technology. The required period for graduation is four years or longer, and which also satisfies other condition specified by the Minister of Education, Culture, Sports, Science and Technology.
8. been designated as eligible by the Minister of Education, Culture, Sports, Science and Technology. For example those who graduated from a university which is not under the jurisdiction of the Ministry of Education, Culture, Sports, Science, and Technology.
9. Early Graduate School Entrance Program
Applicants for the early graduate school entrance program must have completed the required number of credits set by JAIST, which is approximately three-quarters of the necessary credits to graduate from a Japanese university or an equivalent level of the curriculum in a foreign country, with excellent academic results. Prospective applicants for the early graduate school entrance program are those who have:
 - a) attended a Japanese university for at least three years.
 - b) completed a 15-year curriculum of school education in countries other than Japan.
 - c) completed a 15-year curriculum of school education in a foreign country by completing the correspondence curriculum of an overseas educational institution while residing in Japan.
 - d) completed a curriculum at a foreign-affiliated university in Japan which has a university curriculum under the school education of its country (Its completion must be regarded as the completion of a 15-year curriculum

of school education in its country) and specifically designated by the Minister of Education, Culture, Sports, Science and Technology.

10. enrolled in a graduate school as stipulated in Paragraph 2, Article 102 of the School Education Law, and recognized as having sufficient academic abilities by JAIST.

11. been recognized by JAIST through the Judgment of Eligibility as having an equivalent or greater scholastic ability than that of university graduates, and have reached 22 years of age.

Note: Applicants satisfying at least one of the eligibility requirements (1) ~ (8) are not required to pass through the Judgment of Eligibility. Such applicants should move to “III. Application Process”.

[Judgment of Eligibility (For applicants who apply for the examination under the eligibility requirements (9), (10), or (11))]

Applicants who wish to apply under the eligibility requirements (9), (10) or (11) must be screened by JAIST for eligibility prior to applying. Applicants should download the instruction documents and forms for judgment of eligibility from the website and submit all the necessary documents before the following deadline. For more information about the judgment of eligibility, please see the link below.

Examination	Application Deadline for Judgment of Eligibility (The application must be postmarked by)
October 2021 admission	Tuesday, April 27, 2021
April 2022 admission	Friday, October 8, 2021

JAIST Top Page> Admissions> Application Guide>Judgment of Eligibility

<https://www.jaist.ac.jp/english/admissions/application-guide/Eligibility.html>

Each applicant will be notified of the result of the judgment of eligibility one week before the end of each deadline for Pre-check. If you have not received the result until the last week of the deadline for Pre-check, please contact the Admissions Section at nyushi@ml.jaist.ac.jp. Only applicants who have been admitted to obtain the eligibility can apply for the examination.

III. Application Process

Follow Step 1 – 3 to complete your application.

1. Informal consent

Before applying for admission, contact the faculty you wish to be supervised and obtain an informal consent of acceptance in the laboratory after enrollment.

Note: This consent is informal, therefore, it does not mean you will succeed in the examination.

2. Pre-check

If you send PDF copies of all the application documents via email to the Admissions Section at nyushi@ml.jaist.ac.jp, we will check your documents and reply whether there are any mistakes. The pre-check is not mandatory, however, we recommend that you do the pre-check to avoid disappointments such as your application documents are not accepted by insufficiencies when applying for the examination.

You will be able to lower the risk by taking the pre-check earlier. Therefore, we strongly recommend you to email us your documents as soon as possible.

Examination	Submission Deadline for Pre-check
October 2021 admission	Wednesday, May 19, 2021
April 2022 admission	Thursday, November 18, 2021

Note 1: Please write “(Your name) M_Overseas Residents_pre-check” in the subject line.

Note 2: Do not attach any supporting items when sending your application documents for the pre-check. Please email PDF copies only of the required documents (including Proof of screening fee payment in case you choose ① Postal Application).

Note 3: If you cannot meet the deadline, please submit hard copies of the application documents without going through the pre-check.

3. Application

(1) How to apply

Please choose ① or ② for application method.

①Postal Application

Please place the hard copies (the originals) of the required documents in an envelope and send it by registered mail (such as DHL, FedEx, or EMS) to the Admissions Section. Write applicant's name, address and rubricate “Application Documents Enclosed” on the envelope. Please note that your application will not be completed until the parcel arrives at JAIST from the courier. Please keep the tracking number for your confirmation purpose and inform the Admissions Section of it at nyushi@ml.jaist.ac.jp. Applicants are responsible to send all the required documents to JAIST by the deadline.

Mailing Address: Admissions Section

Japan Advanced Institute of Science and Technology (JAIST)

1-1 Asahidai Nomi Ishikawa 923-1292 JAPAN

②Online Application

Applicants can submit some of their application documents online from our website. Your application will be completed by mailing your certificates after submitting your application documents and paying the screening fee on our online application system. Please mail your certificates to the Admissions Section by EMS etc. as specified in ①Postal Application.

*When mailing your certificates by EMS etc., please email the tracking number to the Admissions Section (Email: nyushi@ml.jaist.ac.jp).

Please complete your online application on our online application page of our website (Admissions > Online Application). For more information on completing your online application, please check our online application page.

Please note that the screening fee can only be paid using credit cards for online applications from overseas. If you do not have one, please complete your application by ①Postal Application.

JAIST Top Page>Admissions>Online Application

<https://www.jaist.ac.jp/english/admissions/internet-application/internet-application.html>

(2) Application Periods

Examination	Application Period
October 2021 admission	Monday, May 10 - Monday, May 31, 2021
April 2022 admission	Wednesday, November 10 - Thursday, December 2, 2021

Note: The parcel must be postmarked no later than the last day of the above period. Otherwise your application will not be accepted.

IV. Application Documents

General Instructions:

- Please download the prescribed forms from our website, input and print them out.

JAIST Top Page > Admissions > Prescribed Forms

<https://www.jaist.ac.jp/english/admissions/application-form/form-m.html>

- We recommend inputting the forms on the computer, however, if applicants fill in the forms by hand, they should use a black ink pen or a ballpoint pen. Applicants may not use erasable ink pens or ink that disappears over time.

(1) Documents to be submitted by all applicants

Prescribed Forms	Summary
Application form	Please use the application form for Examination for Admission on Recommendation for Overseas Residents.
Curriculum vitae	
Statement of purpose	The statement of purpose should be <u>less than or equal to one page in length, single-sided, A4-sized paper</u> and written horizontally with the font size of 11 points or larger . Note: Do not attach any supporting documents.
Short essay	Topic:“Study and research plan at JAIST” The short essay should consist of about 1,000 Japanese characters or about 600 words in English. The topic should be the study and research plan you wish to pursue. Applicants should describe their research background, purpose and methods in their own words. The condition of research preparation, the association with the research so far (e.g. graduation research) and the reason you wish to change the major etc. may be added in the essay. The short essay should be written horizontally with the font size of 11 points or larger and <u>less than or equal to one page in length, single-sided, A4-sized paper</u> . Note: Do not attach any supporting documents.

Certificate	Summary
Consent of acceptance	Please submit a copy of the email which indicates the informal consent of acceptance in the laboratory from your intended supervisor. The format is unspecified.
Two letters of recommendation <u>*Copies are NOT acceptable.</u>	Two letters of recommendation are acceptable from two of the following. <ul style="list-style-type: none"> ● At the university where the applicant obtained (or will obtain) the degree: <u>Supervisors, the dean of your faculty or department, or the president, etc.</u> ● At the company where the applicant is (or was) employed (if applicable): <u>An immediate supervisor or a manager of human resources department, etc.</u> <p>They must be prepared in English or Japanese. The format is unspecified if it is prepared using an official letterheaded paper.</p> <p>Please show the following instructions and inform the deadline to your recommenders.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Please give your personal impressions of the applicant's motivation, aptitude to study and character. Please describe the quality and details of the research or work that the applicant has conducted.</p> <p>Please provide your name, title / position, organization, signature and date on an official letterheaded paper. Please pass the letter to the applicant. He/She will submit the letter to JAIST along with all other documents.</p> </div>

<p>Official transcript (See Note1)</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>An official transcript and proof of (expected) graduation must be issued by the president or a dean of the university, junior college or technical college from which the applicant graduated (or will graduate) and bear the school's stamp or embossed seal and the signature of the authorizing official.</p> <p>All the documents must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or government agency and bear a stamp or embossed seal of the school or the agency and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if are stamped with the official seal of the translating body.</p>														
<p>Proof of (expected) graduation (See Note2)</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>Note1: If applicants transferred from a university or attended a non-degree graduate program of a junior college or technical college, <u>they must submit the transcripts from both the present and previous schools (university, junior college or regular curriculum of technical college) together.</u></p> <p>Note2: Proof of (expected) graduation must specify the exact date of (expected) graduation.</p>														
<p>Proof of screening fee payment</p>	<p>Please send 30,000 yen to the following bank account by international bank transfer and get a receipt. To applicants who choose ②Online Application, they do not have to send the fee because they have paid it on our online application system.</p> <table border="1" data-bbox="603 882 1286 1167"> <tr> <td>Bank Name</td> <td>The Hokuriku Bank, Ltd.</td> </tr> <tr> <td>Branch Name</td> <td>Kanazawaminamichuo Branch</td> </tr> <tr> <td>Branch Address</td> <td>1-32-38, Teraji, Kanazawa, Ishikawa, Japan</td> </tr> <tr> <td>Beneficiary</td> <td>Japan Advanced Institute of Science and Technology</td> </tr> <tr> <td>Type of Account</td> <td>Ordinary savings account</td> </tr> <tr> <td>Account Number</td> <td>6037485</td> </tr> <tr> <td>SWIFT(BIC) Code</td> <td>RIKBJPJT</td> </tr> </table> <p>Note: You must send the screening fee well in advance since international bank transfer takes more time than domestic bank transfer. Please make sure to arrange the corresponding bank fees to be "charged to the remitter". If it is charged to the beneficiary by error, the corresponding bank will deduct the fees from the amount of remittance and your payment to JAIST will be insufficient. This will cause your application to be rejected.</p> <p><For Japanese government (MEXT*) scholarship students> *Ministry of Education, Culture, Sports, Science and Technology (Monbukagaku-sho) JAIST waives the screening fee for MEXT scholarship students.</p>	Bank Name	The Hokuriku Bank, Ltd.	Branch Name	Kanazawaminamichuo Branch	Branch Address	1-32-38, Teraji, Kanazawa, Ishikawa, Japan	Beneficiary	Japan Advanced Institute of Science and Technology	Type of Account	Ordinary savings account	Account Number	6037485	SWIFT(BIC) Code	RIKBJPJT
Bank Name	The Hokuriku Bank, Ltd.														
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(2) Documents to be submitted by specified applicants

<Only for applicants who meet eligibility requirement (2) or (6)>

Certificate	Summary
<p>Degree certificate</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>The certificate must be issued by the national Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD-QE) or the head of the junior college or technical college in which applicants enrolled.</p> <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or government agency, bear a stamp or embossed seal of the school or the agency and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if are stamped with the official seal of the translating body.</p>

<Only for foreign government scholarship students>

Certificate	Summary
Certificate of foreign government sponsored student *Copies are acceptable.	The certificate must prove that the applicant is a foreign government sponsored student.

【Note】 To applicants who choose ②Online Application
The applicants do not have to send “Application form”, “Curriculum vitae”, “Statement of purpose”, “Short essay”, “Consent of acceptance” and “Proof of screening fee payment” by mail because they have already uploaded these documents through the process of ②Online Application.

【Important】 The details of “*Copies are NOT acceptable.”
Certificates must be original. Certificates with an electronic seal but not in an anti-counterfeiting paper are not accepted unless the envelopes are sealed.

V. Selection Method

When the application documents are accepted, the interviewers will be assigned based on each applicant’s field of specialization. Applicants will be contacted individually by the interviewers regarding the method, date and venue of the interview. Please wait for the interviewers to contact you.

The interview is conducted mainly through web communication tools for the purpose of discussing the details of your research proposal and your school life after enrollment. Applicants have a choice of speaking in English or Japanese.

All applicants are evaluated based on the same holistic criteria of screening the result of the interview and all the application documents submitted.

VI. Notification of Admission Decision and Admission Procedures

(1) Dates of Notification of Admission Decision and Admission Procedures

All applicants will be notified of the decision by email. Admissions decisions will not be released on the website; no telephone or email inquiries concerning examination results will be accepted. The dates of the notification are shown below.

Successful applicants will receive information on admission procedures at the time of notification of the result or later. Please conduct the procedures by the specified deadline.

Examination	Date of Notification of Admission Decision	Period of Admission Procedures
October 2021 admission	Friday, July 30, 2021	Late August, 2021
April 2022 admission	Friday, January 21, 2022	Late February, 2022

(2) Expenses Required for Enrollment

Type	Amount	Summary
1. Entrance fee	¥282,000	The entrance fee is non-refundable.
2. Tuition	For a half year ¥267,900	The tuition payment will be made by automatic withdrawal from the student’s own bank account. For new students enrolled in April, the withdrawal date for their first semester is May 20. For those enrolled in October, the withdrawal date for their first semester is November 20. From the second year, the withdrawal dates are April 20 and October 20.
	For a year ¥535,800	
		The payment of the amount for a year all together is acceptable.

3. Insurance fee (For two years)	¥2,430	It is mandatory for JAIST students to take out the Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai: PAS) and Liability Insurance for Students Pursuing Education and Research (Gakkenbai: LSR).
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Note1: Instructions for completing payment will be sent to successful applicants along with documents for admission procedures.

Note2: In case the amount of entrance fee and tuition are revised while the student is enrolling and attending JAIST, the new amount shall be applied from the following academic year.

Note3: JAIST waives the entrance fee and tuition for MEXT scholarship students.

(3) Campus

Students who enrolled in JAIST based on this entrance examination are allowed to study only at the Ishikawa campus. Ishikawa campus students are not allowed to study at the Tokyo Satellite except for open seminars.

VII. Other Important Information

Please see page 22-24.