

**Examination for Admission  
on Recommendation for  
Overseas Residents  
(Additional)**

# Examination for Admission on Recommendation for Overseas Residents (Additional)

In this examination, applicants living outside Japan at the time of application can go through the selection process without traveling to Japan. The purpose of this examination is to accept motivated and excellent students from throughout the world who have been recommended by their supervisor, dean, university president or a manager at their place of work.

## I. Number of Students to be Admitted

School	Division	Number of Students to be Admitted		
Graduate School of Advanced Science and Technology	Division of Transdisciplinary Sciences	October 2022 Admission	Additional	A few (See Note)

Note: The number of students in October 2022 admission includes the number of students admitted in April 2022 through the Special Selections to JAIST Doctoral program (Division of Transdisciplinary Sciences).

## II. Eligibility Requirements

Applicants must satisfy one of the following requirements by the day prior to the day of desired enrollment and must live outside Japan at the time of application. Eligible applicants are those who have:

1. been granted a master's degree or a professional degree from a Japanese university.
2. been granted a degree equivalent to a master's degree or a professional degree in a foreign country.
3. been granted a degree equivalent to a master's degree or a professional degree by completing a correspondence curriculum of an overseas educational institution while residing in Japan.
4. been granted a degree equivalent to a master's degree or a professional degree at a foreign-affiliated university in Japan which has a graduate education curriculum under the school education system of its country, and specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
5. completed the master's program at the United Nations University, and obtained a degree equivalent to a master's degree.
6. taken a curriculum at a university abroad, the United Nations University, or a curriculum specified in the above 4, passed an examination or screening which is stipulated in paragraph 2, article 16 of the Standards for Establishment of Graduate Schools (Ordinance of the Ministry of Education, Culture, Sports, Science, and Technology No.28 of 1974), and have been recognized as having an academic ability equivalent to or greater than a holder of a master's degree.
7. been designated as eligible by the Minister of Education, Culture, Sports, Science, and Technology. Eligible applicants are those who have engaged in at least 2 years of research at a university or research institute after graduating from a Japanese university or completing a 16-year curriculum of school education in a foreign country, and who have been recognized by JAIST as having equivalent or greater academic ability than a holder of a master's degree.
8. been recognized by JAIST through the Judgment of Eligibility as having equivalent or greater academic ability than a holder of a master's degree or a professional degree, and have reached 24 years of age.

Note: Applicants satisfying at least one of the eligibility requirements (1) ~ (6) are not required to pass through the Judgment of Eligibility. Such applicants should move to "III. Application Process".

### [Judgment of Eligibility]

Applicants who wish to apply under the eligibility requirements (7) or (8) must be screened by JAIST for eligibility prior to applying. Applicants should download the instruction documents and forms for judgment of eligibility from our website and submit all the necessary documents before the following deadline. (Admissions > Application Guide > Judgment of Eligibility)

Examination		Application Deadline for Judgment of Eligibility (The application must arrive by)
October 2022 admission	Additional	Tuesday, April 26, 2022

For more information about the judgment of eligibility, please see the link below.

[Judgment of Eligibility URL]

<https://www.jaist.ac.jp/english/admissions/application-guide/Eligibility.html>

Applicants will be notified of the result of the judgment of eligibility about one week before the end of the deadline for the Pre-check. If you have not received the result until the last week of the deadline for the Pre-check, please contact the Admissions Section (Email:nyushi@ml.jaist.ac.jp). Only applicants who have been admitted to obtain the eligibility can apply for the examination.

### III. Application Process

Follow Step 1 – 3 to complete your application.

#### 1. Informal consent

Before applying for the examination, contact the faculty (See page 4) you wish to be supervised and obtain an informal consent of acceptance in the laboratory.

This consent is informal, therefore, it does not mean you will succeed in the examination.

#### 2. Pre-check

Please send PDF copies of all the application documents via email to the Admissions Section (Email:nyushi@ml.jaist.ac.jp) by the submission deadline below. We will check your documents whether there are any mistakes or not and reply to you. (Regarding the application documents, please refer to “IV. Application Documents”.)

Examination		Submission Deadline for Pre-check
October 2022 admission	Additional	Wednesday, May 18, 2022

Note 1: Please write email “**(Your name) TDS\_D\_Overseas Residents (Additional)\_ pre-check**” in the subject line.

Note 2: Do not attach any supporting items when sending your application documents for the Pre-check. Please email PDF copies of the required documents only (including Proof of screening fee payment).

Note 3: The Pre-check is not mandatory, however, we highly recommend it. If your application documents are insufficient, we will not be able to accept your application. You can lower the risk by taking the Pre-check earlier.

Note 4: We will not check the Pre-check documents after the Pre-check deadline. You can mail the required documents without going through the Pre-check. Please refer to “3. Application”.

#### 3. Application

##### (1) Submission Method

Please place the hard copies (the originals) of all the required documents in an envelope and send it by registered mail such as DHL, FedEx or EMS to the Admissions Section. (Please write applicant’s name, address and rubricate “Application Documents Enclosed” on the envelope.) Please note that your application will not be completed until the parcel arrives at JAIST from the courier. Please keep the tracking number for your confirmation purpose and inform the Admissions Section (Email:nyushi@ml.jaist.ac.jp) of it. Applicants are responsible to send all the required documents to JAIST by the deadline.

Mailing Address: Admissions Section

Japan Advanced Institute of Science and Technology (JAIST)

1-1 Asahidai Nomi Ishikawa 923-1292 JAPAN

(2) Application Periods

Examination		Application Period (Postmark Valid)
October 2022 admission	Additional	Monday, May 9 - Tuesday, May 31, 2022

#### IV. Application Documents

Applicants must submit the prescribed forms, research outline, research proposal and the certificates as the application documents.

Please download the prescribed forms from our website, input and print them out.

We recommend inputting the forms on the computer, however, if applicants fill in the forms by hand, they should use a black ink pen or a ballpoint pen. Applicants may not use erasable ink pens or ink that disappears over time.

[Prescribed Forms URL]

<https://www.jaist.ac.jp/english/admissions/application-form/form-yugod10.html>

(1) Documents to be submitted by all applicants

Prescribed Forms	Summary
Application form	Please use the application form for Examination for Admission on Recommendation for Overseas Residents.
Curriculum vitae	
Statement of purpose	The statement of purpose should be <u>less than or equal to one page in length, single-sided, A4-sized paper</u> and written horizontally with the font size of 11 points or larger .  Do not attach any supplementary materials.

Unspecified Forms	Summary
Research Outline	[The format is unspecified.] Please summarize the research you have undertaken in English or Japanese. Submissions <u>should be less than or equal to four pages in length, single-sided, A4-sized paper</u> . The number of words and format are not specified. If you have written academic papers, you may list them on the last page (Included in the number of the pages). <u>Each page must have the applicant's name and a page number in the right upper corner.</u>
Research Proposal which covers transdisciplinary research fields	[The format is unspecified.] Please summarize the research proposal that describes what you wish to work on at JAIST in English or Japanese. The research you will work on at JAIST should cover transdisciplinary research fields. Submissions <u>should be less than or equal to two pages in length, single-sided, A4-sized paper</u> . The number of words and format are not specified. <u>Each page must have the applicant's name and a page number in the right upper corner.</u>

Certificates	Summary
Consent of acceptance	[The format is unspecified.] Please submit a copy of the email which indicates the informal consent of acceptance in the laboratory from your intended supervisor.

<p>Two letters of recommendation</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>[The format is unspecified.] Please submit letters of recommendation from two persons. They are</p> <ul style="list-style-type: none"> <li>● At the university where the applicant obtained (or will obtain) his/her master's degree: <u>Supervisors, the dean of your faculty or department, or the president, etc.</u></li> <li>● At the company where the applicant is (or was) employed (If applicable): <u>An immediate supervisor or a manager of human resources department, etc.</u></li> </ul> <p>Letters must be prepared in English or Japanese.</p> <p>Please show the following instructions and inform the deadline to your recommenders.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Please give your personal impressions of the applicant's motivation, aptitude and character to study. Please describe the details of the research or work that the applicant has conducted.</p> <p>Please provide your name, title/position, organization, signature and date. Please pass the letter to the applicant. He/She will submit the letter to JAIST along with all other documents.</p> </div>
<p>Official transcript</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>An official transcript must be issued by the president or a dean of the university where the applicant obtained (or will obtain) his/her master's degree and bear the school's stamp or embossed seal and the signature of the authorizing official.</p> <p>Applicants should submit <u>one</u> of the following:</p> <ol style="list-style-type: none"> <li>a) Transcript issued by university (original)</li> <li>b) Certified copy of transcript by university (original)</li> <li>c) Certified copy of transcript by government agency / office (original)</li> </ol> <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or government agency/office and bear a stamp or embossed seal of the school or the agency/office and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.</p>
<p>Proof of (expected) master's degree</p> <p><u>*Copies are NOT acceptable.</u></p>	<p>Proof of master's degree must be issued by the president or a dean of the university where the applicant obtained (or will obtain) his/her master's degree and bear the school's stamp or embossed seal and the signature of the authorizing official.</p> <p>Applicants should submit <u>one</u> of the following:</p> <ol style="list-style-type: none"> <li>a) Master's degree certificate issued by university (original)</li> <li>b) Official letter issued by university (original)</li> <li>c) Certified copy of diploma by university (original)</li> <li>d) Certified copy of diploma by government agency / office (original)</li> </ol> <p>The certificate must be prepared in English or Japanese. Documents in languages other than English or Japanese must be accompanied with an official translation in English or Japanese. Translations must be issued by the university or government agency/office and bear a stamp or embossed seal of the school or the agency/office and the signature of the authorizing official. Translations from a Japanese language school or translation company are acceptable if they are stamped with the official seal of the translating body.</p>

Proof of screening fee payment  *Copies are acceptable.	Please send 30,000 yen to the following bank account by international bank transfer, get a receipt and mail it to us. <u>The remitter's name should be the applicant's name.</u>													
	<table border="1"> <tr> <td><b>Bank Name</b></td> <td><b>The Hokuriku Bank, Ltd.</b></td> </tr> <tr> <td><b>Branch Name</b></td> <td><b>Kanazawaminamichuo Branch</b></td> </tr> <tr> <td><b>Branch Address</b></td> <td><b>1-32-38, Teraji, Kanazawa, Ishikawa, Japan</b></td> </tr> <tr> <td><b>Beneficiary</b></td> <td><b>Japan Advanced Institute of Science and Technology</b></td> </tr> <tr> <td><b>Type of Account</b></td> <td><b>Ordinary savings account</b></td> </tr> <tr> <td><b>Account Number</b></td> <td><b>6037485</b></td> </tr> <tr> <td><b>SWIFT(BIC) Code</b></td> <td><b>RIKBJPJT</b></td> </tr> </table> <p>[Note] You must send the screening fee well in advance since international bank transfer takes more time than domestic bank transfer. Please make sure to arrange the corresponding bank fees to be <b>"charged to the remitter"</b>. If it is charged to the beneficiary by error, the corresponding bank will deduct the fees from the amount of remittance and your payment to JAIST will be insufficient. This will cause your application to be rejected.</p> <p>JAIST waives the screening fee for Japanese Government (MEXT) Scholarship Students.</p>	<b>Bank Name</b>	<b>The Hokuriku Bank, Ltd.</b>	<b>Branch Name</b>	<b>Kanazawaminamichuo Branch</b>	<b>Branch Address</b>	<b>1-32-38, Teraji, Kanazawa, Ishikawa, Japan</b>	<b>Beneficiary</b>	<b>Japan Advanced Institute of Science and Technology</b>	<b>Type of Account</b>	<b>Ordinary savings account</b>	<b>Account Number</b>	<b>6037485</b>	<b>SWIFT(BIC) Code</b>
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(2) Documents to be submitted by specified applicants

< Only for foreign government scholarship students >

Certificate	Summary
Certificate of foreign government sponsored student *Copies are acceptable.	The certificate must prove that the applicant is a foreign government sponsored student.

[Important] The details of “\*Copies are NOT acceptable.”

Certificates must be original. Certificates with an electronic seal but not in an anti-counterfeiting paper are not accepted unless the envelopes are sealed by the University that applicants graduated (or will graduate) from.

## V. Selection Method

When the application documents are accepted, the interviewers will be assigned based on each applicant's field of specialization. Applicants will be contacted individually by the interviewers regarding the method, date and venue of the interview. Please wait for the interviewer to contact you.

The interview is conducted mainly through web communication tools for the purpose of discussing the details of your research proposal and your school life after enrollment. Applicants have a choice of speaking in English or Japanese.

All applications are evaluated based on the same holistic criteria of screening the result of the interview and all the application documents submitted.

## VI. Notification of Admission Decision and Admission Procedures

(1) Dates of Notification of Admission Decision and Admission Procedures

All applicants will be notified of the decision by email. And, the result for the Division of Transdisciplinary Sciences Scholarship will be announced at the same time. Admissions decisions will not be released on our website; no telephone or email inquiries concerning examination results will be accepted. The dates of the notification are described below.

Successful applicants will receive information on admission procedures at the time of notification of the Admission Decision. Please conduct the procedures by the specified deadline.

Examination		Date of Notification of Admission Decision	Period of Admission Procedures
October 2022 admission	Additional	Friday, July 22, 2022	Early September, 2022

(2) Expenses Required for Enrollment

Type		Amount	Summary
1. Entrance fee		¥282,000	The entrance fee is non-refundable.
2. Tuition	For a half year	¥267,900	The tuition payment will be made by automatic withdrawal from the student's own bank account. For new students enrolled in October, the withdrawal date for their first semester is November 20. From the second year, the withdrawal dates are April 20 and October 20.
	For a year	¥535,800	The payment of the amount for a year all together is acceptable.
3. Insurance fee (For three years)		¥3,620	It is mandatory for JAIST students to take out the Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai: PAS) and Liability Insurance for Students Pursuing Education and Research (Gakkenbai: LSR).

Note 1: Instructions for completing payment will be sent to successful applicants along with documents for admission procedures.

Note 2: In case the amount of entrance fee and tuition are revised while the student is enrolling and attending JAIST, the new amount shall be applied from the following academic year.

Note 3: JAIST waives the entrance fee and tuition for Japanese Government (MEXT) Scholarship Students.

## VII. Other Important Information

Please see page 20-22 and read them thoroughly.