

# Important Information

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# Important Information

Note: Please read this chapter thoroughly as well as the guide for each examination. If there are any corrections or additions to this booklet, we will update them on our website.

## I. Important Notice regarding Application and Examination

- Applicants are not allowed to apply for other examinations conducted by JAIST until they receive the result of an examination.
- Application documents which are incomplete will be rejected. Modification of submitted application documents is not permitted. Documents will not be returned to applicants.
- Only applicants should fill in the application documents except for certificates or letters of recommendation. If it is discovered that an applicant has made false statements or has neglected matters to be stated on application documents, the admission may be revoked even after enrollment.
- Applicants who have not obtained his/her master's degree from their university and submit proof of expected master's degree at the time of application must submit their proof of master's degree after conferring. If they do not submit the proof of master's degree by the specified date, their admission may be revoked even after enrollment.
- In principle, the screening fee is non-refundable. However, the fee will be refundable in the following three cases. If it is the case for you, please contact the Admissions Section by the end of the month of enrollment.
  - In the case applicants have paid the screening fee without submitting the application documents.
  - In the case applicants have paid the screening fee, however, the application was rejected by JAIST.
  - In the case applicants have paid the fee twice by mistake.
- If JAIST determines that any unfair or fraudulent acts (impersonation, cheating, receiving assistance from others, etc.), recording of an examination or any other similar acts have been committed during an examination, the examination or the results may be cancelled. If it was found after admission decisions have been made, admission to JAIST may be revoked. Your documents and examination fee will not be returned in this case.
- Successful applicants cannot defer enrollment to a later semester or year. Applicants must do the same application procedure for each examination they apply for.
- Students who enrolled in JAIST based on this entrance examination are allowed to study only at the Ishikawa campus. Ishikawa campus students are not allowed to study at the Tokyo Satellite.

## II. Extended Study Period for Completion

The standard periods for completion are two years for a master's degree and three years for a doctoral degree. However, students may be granted extension of their study period as one of the student support services when they face difficulty in completing the degree within the standard study period due to fair reasons related to their work or personal affairs.

Students who wish to extend their study period must contact the Educational Service Section (Email: [kyoumu@ml.jaist.ac.jp](mailto:kyoumu@ml.jaist.ac.jp)) for details and apply by the designated deadline below.

- Application deadline
  - Successful applicants for the October 2022 admission: Friday, September 2, 2022

## III. Security Export Control

Based on the "Foreign Exchange and Foreign Trade Act", JAIST has established regulations for security export control and conduct the security export control when accepting international students. Please note that this may require you to change your desired education or research.

## IV. Handling of Personal Data

JAIST has established regulations for personal information management that control and protect personal data properly. Data collected through the application process and the admission procedures will be used for the following purposes and will not be used for any purpose not stated below.

- Entrance examination and admission procedures
- Registration and advising after enrollment
- Support for students such as in reduction of entrance fee and tuition or in application for scholarships
- Payments of entrance fee, tuition and housing fees
- Data analysis
- Support for alumni activities (including providing personal data to JAIST Alumni Association in support of their activities) \*only for those who are enrolled
- Other administrative tasks

## V. Directions to Ishikawa Campus

