

Guide for Self-Assessment System for Global Innovation Creativity

- Use the Portfolio System (<https://iportfolio.jaist.ac.jp/users/login>) to enter your level of Global Innovation Creativity. Check the manual in the Portfolio System.
- Perform self-assessment and set an appropriate target level when starting at JAIST. **Please remember to record your achievement level at each occasion of “Timing to enter” showed in the following table.**

Timing to enter	Example of occasion to enter 【M: Master's students】 【D: Doctoral students】 (APR: Students who enrolled in April) (OCT: Students who enrolled in October)	What to enter
① Orientation	【M・D】 (APR) April of the 1 st year (OCT) October of the 1 st year	<ul style="list-style-type: none"> • Enter your current level (Level 1～4) and set appropriate target level by the time of graduation. (※1)
② When you take TOEIC tests	【M・D】 (APR) <ul style="list-style-type: none"> • April of the 1st year • 18 months after enrollment • On each occasion when you take TOEIC test (OCT) <ul style="list-style-type: none"> • October of the 1st year • 18 months after enrollment • On each occasion when you take TOEIC test 	<ul style="list-style-type: none"> • Whenever you take TOEIC tests, enter the scores. (※2) Enter your score in Study Plan /Record section. • All students are required to take TOEIC IP tests carried out at JAIST when students enroll JAIST and 18 months after then.
③ When you finish required courses S101, S102, S503, T001, or T051	[Division of Advanced Science and Technology] 【M・D】 (APR) June of the 1 st year (OCT) December of the 1 st year [Division of Transdisciplinary Sciences] 【M・D】 (APR and OCT) When you finish required courses	<ul style="list-style-type: none"> • Enter your current achievement level (Level 1～4). • Required courses for each division are as follows. [Division of Advanced Science and Technology] S101・S102 or S503 [Division of Transdisciplinary Sciences] T001 or T051
④ When you finish Group Minor Research [Only object person] <<Still in preparation>>	【M】 (APR) January of the 1 st year (OCT) January of the 2 nd year 【D】 (APR and OCT) Not applicable	<ul style="list-style-type: none"> • In case you choose a Group Minor Research, a peer or a supervisor of the Group Minor Research will evaluate your performance. For the details, follow the supervisor's instructions.
⑤ When you submit a research proposal	【M・D】 (APR) End of March of the 1 st year (OCT) End of September of the 1 st year	<ul style="list-style-type: none"> • Enter your current achievement level (Level 1～4). • <u>Your entry is checked at this point when you submitted it.</u>
⑥ When you finish Mid-term Presentation	(APR and OCT) 【M】Approximately 6 months before graduation 【D】Approximately 6 months after enrollment	<ul style="list-style-type: none"> • Enter your achievement current level (Level 1～4).
⑦ When you apply for a degree	【M】 (APR) January of the 2 nd year (OCT) June of the 2 nd year 【D】 (APR) January of the 3 rd year (OCT) July of the 3 rd year	<ul style="list-style-type: none"> • Enter your final achievement level and confirm it comparing to the target level you set at beginning. • <u>Your entry is checked at this point when you submitted it.</u>

(※1) Please set the target level according to your level and aim to reach your target level in 6 or more assessment items out of 11 by the time of graduation. You can lower your target level until the timing of ⑥ “Mid-Term Presentation for Master's Program or ⑤ When you submit a research Proposal for Doctorial Program.

(※2) All students are expected to have reached **600 points** or above in TOEIC score by the time of graduation. Those who wish to go abroad for one month or more are expected to have reached **730 points** or above in TOEIC score by the time of departure.