

## Guide for Self-Assessment System for Global Innovation Creativity

- Use the Portfolio System (<https://iportfolio.jaist.ac.jp/users/login>) to enter your level of Global Innovation Creativity. Check the manual in the Portfolio System.
- Perform self-assessment and set an appropriate target level when starting at JAIST. **Record your achievement level at each occasion showed in the following table.**

Timing to enter	Example of occasion to enter (students who enroll in October) 【M: Master's students】 【D: Doctoral students】	Notes
① Orientation	【M・D】 October of the 1 <sup>st</sup> year	<ul style="list-style-type: none"> <li>• Enter your current level (Level 1～4) and set appropriate target level by the time of graduation. (※1)</li> </ul>
② When you take TOEIC tests	【M・D】 October of the 1 <sup>st</sup> year, 18 months later, whenever you take TOEIC tests	<ul style="list-style-type: none"> <li>• <b>All students are required to take TOEIC IP tests</b> carried out at JAIST when students enroll JAIST and 18 months after then.</li> <li>• Whenever you take TOEIC tests, enter the scores. (※2)</li> </ul>
③ When you finish S101, S102, or S503	【M・D】 December of the 1 <sup>st</sup> year	<ul style="list-style-type: none"> <li>• Enter your current achievement level (Level 1～4).</li> </ul>
④ When you finish Group Minor Research [Only object person]	【M】 January of the 2 <sup>nd</sup> year 【D】 Not applicable	<ul style="list-style-type: none"> <li>• In case you choose a Group Minor Research, a peer or a supervisor of the Group Minor Research will evaluate your performance. For the details, follow the supervisor's instructions.</li> </ul>
⑤ When you submit a research proposal	【M・D】 End of September of the 1 <sup>st</sup> year	<ul style="list-style-type: none"> <li>• Enter your current achievement level (Level 1～4).</li> <li>• <b><u>Your entry is checked at this point.</u></b></li> </ul>
⑥ When you finish Mid- term Presentation	【M】 Approximately 6 months before graduation 【D】 Approximately 6 months after admission	<ul style="list-style-type: none"> <li>• Enter your achievement current level (Level 1～4).</li> </ul>
⑦ When you apply for a degree	【M】 June of the 2 <sup>nd</sup> year 【D】 July of the 3 <sup>rd</sup> year	<ul style="list-style-type: none"> <li>• Enter your final achievement level and confirm it comparing to the target level you set at beginning</li> <li>• <b><u>Your entry is checked at this point.</u></b></li> </ul>

(※1) Please set the target level according to your level and aim to reach your target level in 6 or more assessment items out of 11 by the time of graduation. You can lower your target level until the timing of ⑥ "Mid-Term Presentation for Master's Program or ⑤ When you submit a research Proposal for Doctoral Program.

(※2) All students are expected to have reached **600 points** or above in TOEIC score by the time of graduation. Those who wish to go abroad for one month or more are expected to have reached **730 points** or above in TOEIC score by the time of departure.