第２章
学生生活

Chapter 2:
Student Life in JAIST

Chapter2. Student Life in JAIST

2-1. Student ID Card

1) After receiving your Student ID card, check the information: Status, Student Number, Name, Date of Birth, Date of Issue, Date of Expiry, Picture.
2) Please read the backside of the card and “JAIST Student ID Card”(given to regular students only) carefully.
3) Functions of Student ID card;
   ① Proof of your JAIST studentship
   ② Library Card
   ③ Access to JAIST buildings (18:00-8:00, on weekends and holidays)
   ④ Card key to laboratories
   ⑤ Card key to JAIST Student Housings (residents only)
   ⑥ E-payment by “Edy”, a form of prepaid e-money, is available.
   *Regular students’ cards only.
   ⑦ Card key to multifunction devices.
   ⑧ Card key to gymnasium
4) If you lose your Student ID card or have any problems with your card, please contact the Student Welfare Section, Student Affairs Department. You will be charged 2,000 yen for re-issuing a new Student ID card.
5) When leaving JAIST after completing programs, taking leave etc. you must return your Student ID card to the Student Welfare Section, Student Affairs Department.

2-2. Issuance of Certificates

Various certificates (Japanese and English) for students can be obtained from the automatic certificate issuing machine outside the office of the Educational Affairs Department. The machine is available from 5:00 a.m. to 11:55 p.m. everyday (except school holidays).

【Types of Certificates which the machine issues】

- Degree-seeking students
  - Certificate of Enrollment (Japanese/ English)
  - Official Transcript (Japanese/ English)
  - Record (Japanese/ English)
    ＊Unofficial record of the courses taken at JAIST.
  - Certificate for an Expected Program Completion (Japanese/ English)
  - Student Discount Certificate for JR (Gakuwari)
- Non degree-seeking students
  - Certificate of Enrollment（Japanese/English）

＊Request in person at the Educational Service Section, Educational Affairs Department for certification cannot be issued by the machine.

≪NOTE≫

- “Certificate for an Expected Program Completion” can only be issued for a master’s student who has submitted the research proposal or a doctoral student who has submitted the dissertation outline.
- If you need to seal up the certificate issued by the machine, submit the document which requires the certificate needs to be sealed up to the Educational Service Section, Educational Affairs Department.

When you need some types of certificate that are not available at the machine, please contact the sections listed below. It takes some time to issue particular certificates, so please apply in advance.

Type of Certificate	Purpose	Contact Section
Certificate of Degree		Educational Service Section
Certificate of Commutation	To submit to transportation agency when purchasing a commuter pass	Student Welfare Section
Health Certificate		Health Care Center
Certificate of Scholarship for International Students	MEXT (Monbukagakusho) Scholarship, Monbukagakusho Honors Scholarship for Privately Financed International Students, Ishikawa Prefecture Scholarship	International Student Section
Certificate of Scholarship provided by JAIST	5D/3D/SD Program Scholarship, Master’s Program Scholarship, DRF	Student Welfare Section

2-3. Tuition Fee

Students must pay the following tuition fee and other necessary fees by the deadlines.

Type of Fee	Screening Fee	Entrance Fee	Tuition
Degree-Seeking Student	¥30,000	¥282,000	¥535,800 / year
Course Oriented Student	¥9,800	¥28,200	¥14,800 / credit
Research Student	¥9,800	¥84,600	¥29,700 / month
Course Oriented Special Visiting Student	–	–	¥14,800 / credit＊
Special Visiting Student	–	–	¥29,700 / month＊

(April 2024)

＊Tuition will not be charged if applicants are from a Japanese national university or a university which has a tuition waiver agreement with JAIST.

(1) Payment of Tuition and Other Fees

Degree-seeking students should pay tuition through a bank transfer. If you have not yet submitted the Application Form for Automatic Transfer（預金口座振替依頼書・自動振込利用申込書）, please submit it to the Accounting Section, Accounting Department (3F Administration Building) as soon as possible.

Withdrawal Date： May 20 (First Semester)
November 20 (Second Semester)
(If those dates are Saturday or Sunday, the withdrawal will be made on the next business day.)

Non-degree seeking students should pay the fee by cash by the prescribed date at the Accounting Section, Accounting Department.

(NOTE)

- MEXT (Monbukagakusho) Scholarship Students do not have to submit the Application Form for Automatic Transfer（預金口座振替依頼書・自動振込利用申込書）.
- If you apply for tuition exemption, the withdrawal will not be made until the result of your application is announced. Application Form for Automatic Transfer（預金口座振替依頼書・自動振込利用申込書）should be submitted during the entrance procedure.

(2) Tuition Fee Reduction (Degree-seeking students only)

Students who demonstrate excellent academic records and cannot afford the tuition fee is eligible to apply for the full or half reduction from the tuition fee. The application process for the reduction takes place for each semester (February-March for the first semester and August-September for the second semester). An email with detailed information will be sent. Contact the Student Welfare Section if you have questions.

MEXT (Monbukagakusho) scholarship students are exempted from the tuition and entrance fee.

2-4. Scholarships

(1) Japanese Students

Omitted. The information is for Japanese Students only.

(2) International Students

MEXT (Monbukagakusho) Scholarship holders will receive detailed information from the International Student Section after arriving at JAIST.

For privately financed international students, there are several scholarships with/without university recommendation. Information on scholarships is generally announced via e-mail. Check the applicant eligibilities when you would like to apply.

< JAIST TOP PAGE → Student Life → Support Systems for Students / Disciplinary Action → Scholarships → Ⅳ. Scholarships for International Students → 2. Scholarship for Which Students Can Apply After Entering JAIST>

Some scholarships require students to appear and sign on the Attendance Sheet for each scholarship at the International Student Section by the designated date every month. If you are not able to sign because of travel or any other reasons, you will not be entitled to receive the scholarship of the month. Please consider this and plan your travel carefully when you leave Japan temporarily. For more information, contact the International Student Section.

(3) Master's Students

The students with high academic achievement in the first year of the master's program are provided with Master's program scholarship for one year from the second year of the master's program. If you are selected as a recipient of this scholarship, you will be notified in the last month of the first year (no need to apply). Company sponsored students, MEXT Scholarship students, and students who receive a scholarship equivalent to tuition fee from JAIST are not eligible for the scholarship.

Type	Numbers of Recipient	Total Benefit	Benefit Period
Special Type Ⅱ	Top 10% of all second year students in the master's program	Tuition Fee	1 year (2^{nd} year in the master's program)
Normal Type Ⅱ	Top 25% of all second year students in the master's program	Half of Tuition Fee	1 year (2^{nd} year in the master's program)

(4) Doctoral Students

Ph.D Qualifying Examination Scholarship

Ph.D Qualifying Examination Scholarship is for 5D program students who pass the Ph.D qualifying examination and continue their study in the doctoral courses.30,000 yen is awarded per month

(5) JSPS (The Japan Society for the Promotion of Science) Research Fellowship for Young Scientists

The Japan Society for the Promotion of Science (JSPS) offers this fellowship for the cultivation of creative researchers who are capable of forging future academic research in Japan by providing research opportunities which to excellent young researchers can devote themselves. JSPS adopts researchers meeting the following conditions as JSPS fellows to provide this research fellowship: doctoral students and postdoctoral researchers who willingly enter the doctoral program, have excellent research abilities, wish to pursue their research at universities or other research institutes, and have motivation to become leading researchers in Japan.

The Japan Society for the Promotion of Science Research Website
http://www.jsps.go.jp/english/index.html

2-5. Grants for Off-Campus Activity

JAIST encourages you to present your research papers at domestic or international conferences, to participate in off-campus researches and internships. The following grants are available.

Category	Program	Place of Activities
Grant for Off-campus Research	5D / 3D *only doctoral students	Overseas: Institutions that have academic exchange agreements with JAIST Domestic: Universities, research institutions, etc.
Research Grants for JAIST Students	Doctoral students	International conferences in Japan/ outside of Japan
Internship Grant Program	SD / 5D / 3D *only doctoral students	Companies located in Japan /outside of Japan

Check the details at:

< JAIST TOP PAGE → Student Life → Support Systems for Students／Disciplinary Action → Grant for Off-Campus Research／Research Grants for JAIST Students／Internship Grant Program >

In addition to above, regarding the Grant for the students of Division of Transdisciplinary Sciences conducting an internship at a company or institute, to be informed by email.

2-6. JAIST Student Temporary Loan

The purpose of this loan is to support JAIST students who have fallen into a difficult economic condition temporarily, due to illness, natural calamity and other reasons, and are not able to maintain standards of academic performance and living. JAIST lends this interest-free loan to support the necessary costs of study and living.

If you would like to apply for this loan, please read carefully the "Guidelines of the JAIST Student Temporary Loan" and consult with the Student Welfare Section, Student Affairs Department in advance. The application form can be downloaded from the website.

<JAIST TOP PAGE → Student Life →Support Systems for Students / Disciplinary Action
→ JAIST Student Temporary Loan Announcements>

2-7. TA, RA, and other employment

There are employment systems as below in JAIST. For details such as selection, ask your supervisor first.

① Researcher (Industry-University Collaboration Project etc.)
② TA (Teaching Assistant): doctoral students , master's students
③ UA (University Assistant): doctoral students
④ RA (Research Assistant): doctoral students
⑤ LA (Laboratory Assistant): master's students

2-8. Health Care Center

(1) Health Care Center

The Health Care Center is located on the 2nd floor of KS Bldg. Ⅰ. General health care services including health examinations, first aid and health consultation are provided.

Health Care Center E-mail: hoken@ml.jaist.ac.jp TEL: 0761-51-1036

≪Clinic Hours≫

Day	Clinic Hours	Doctor
Mon.	9:30 - 12:00, 13:30 - 16:30	Physician (Professor)
Tue.	9:30 - 12:00, 13:30 - 16:30	
Wed.	9:30 - 12:00, 13:30 - 16:30	
Thu.	9:30 - 12:00, 13:30 - 16:30	
Fri.	9:30 - 12:00, 13:30 - 16:30	

※Clinic Hours are subject to change on short notice.
Please check the notice board near the Health Service Center for closing information.

≪Physical Checkup≫

Physical Checkup for students will be held in spring and fall. The announcement of this physical checkup is sent by e-mail from the Student Welfare Section.

(2) Student Counseling Service

Student Counseling Service is provided by professional counselors. If there is anything that troubles you, please feel free to try this service.

Student Counseling Service
E-mail: soudan@ml.jaist.ac.jp TEL: 0761-51-1039

≪Counseling Hours≫

Day		Counseling Hours	Counselor
Monday- Friday	①	9:30 - 10:15	Associate Professor (full-time) & Adjunct Counselor (part-time) (Certified Public Psychologist & Clinical Psychologist)
	②	10:30 - 11:15	
	③	11:30 - 12:15	
	④	13:30 - 14:15	
	⑤	14:30 - 15:15	
	⑥	15:30 - 16:15	

Temporarily closed days are posted on a board around the Health Care Center

≪How to make a reservation for your first session≫

Please send an e-mail to soudan@ml.jaist.ac.jp

Title: Application for Student Counseling Service
Text: Student ID, Name, Preferred date and time (2 time slots convenient for you)

If you would like to make a reservation by phone, please call to 0761-51-1039 (9:00-17:00).
※Counselors often can't answer the phone during a business trip and/or counseling session. You can contact a counselor much more quickly by e-mail than phone. One of the counselors will reply as soon as possible.

(3) Anything/Everything Advisement (Casual Style Counseling operated by students)

Please feel free to visit Anything/Everything ADVICE Room and make small talk with the members of this room. You can consult with senior students (doctoral students) when you have some difficulty regarding research work or seminar etc.

Day	Counseling Hours	Location
Mon.-Fri.	16:00～19:00 (Apr.-May.) 17:00～19:00 (Jun.-Mar.)	1F of Institute Hall "Anything/Everything ADVICE" Room (near the entrance)

2-9. PAS coupled with Liability Insurance

(1) Personal Accident Insurance for Students Pursuing Education and Research（PAS）

This insurance is for all university students in Japan and covers students' bodily injuries caused by disasters or accidents during regular curriculum, school events, and commuting times.
JAIST requests all students to join (1) PAS and (2) LSR.

PAS coverage situations:

-Regular curriculum
-School events（only approved by JAIST）
-Commuting times
-When on campus (omitting when in student housings or prohibited places or committing prohibited activities.
-During extracurricular (club) activities off school premises approved by JAIST.
-In transit between school facilities, etc.

(2) Liability Insurance for Students Pursuing Education and Research（LSR）

LSR coverage:

This insurance covers compensation which students are held legally liable to pay in Japan or abroad for injuring third parties or damaging any property belonging to third parties during curricular activities, extracurricular activities, school events, and commuting times.

Students can only hold this insurance (LSR) in combination with Personal Accident Insurance for Students Pursuing Education and Research (PAS).

★Premiums

Object Person	Period of Insurance	(1)PAS		(2)LSR	Total
		Daytime classes	Additional coverage for commuting accidents		
Master Student	2 years	1,200 yen	550 yen	680 yen	2,430 yen
Doctoral Student	3 years	1,800 yen	800 yen	1,020 yen	3,620 yen

＊Premiums differ depending on the academic year, etc.

★If you have not joined (1) PAS and (2) LSR yet, please pay the insurance premium at the Accounting Section, Accounting Department. When you get injuries or harm that are covered by this insurance, please inform the Student Welfare Section, Student Affaires Department immediately.

(3) Comprehensive Insurance for Students' Lives Coupled with PAS

There is also a voluntary insurance policy that will cover study and research periods 24 hours a day. If you are interested, call the Gakusei Seikatsu Sougou Hoken Soudan Desk (TEL: 0120-811-806, 9:30-17:00 weekdays only).

2-10. Facilities on Campus

(1) Cafeteria (2F of Institute Hall)

●OPEN: 11：00～14：00 / 17：00～19：00 (Mondays - Fridays)
※Closed on Saturdays, Sundays and Holidays.

(2) JAIST Cafe (2F of Institute Hall)

・JAIST Cafe is available for various types of meeting as free space.
・No appointment is necessary. Contact the JAIST Café (extension: 4134) for a meal reservation.
・Drinking alcohol is prohibited. (Drinking alcohol with a faculty is allowable.)
・Please take your garbage with you and dispose of it by yourself.

(3) JAIST Shop: New Yamazaki Daily Store (next to the tennis courts)

●OPEN: 9：00～20：00 (Mondays - Fridays)
10：00～17：00 (Saturdays, Sundays, and Holidays)

(4) J-BEANS（Learning Commons） (1F of Institute Hall)

Learning Commons is a multipurpose room for anyone on campus. If you wish to use this room exclusively, make a reservation by submitting an application form to the JAIST Library no less than 10 days before. The form is available on the website:
https://www.jaist.ac.jp/library/english/internal/outline/lc/index.html

●OPEN: 8：30～22：00 (Weekdays)
※ Student ID card is required after 20:00.
※ Closed for weekends, public holidays, and all JAIST observed holidays including Summer and Year-end holidays.

(5) Vending Machines (1F of Institute Hall)

Vending machines which sell approx. A variety of beverages and light meal such as bread are available at 1F of Institute Hall and you can have them at the space for a break next to the vending machines. Vending machines are also located at buildings of the each school. For the vending machines labeled "JAIST Foundation", a portion of proceeds is donated to "JAIST Foundation".

＊There is no smoking area because smoking is prohibited on campus.

2-11. Tennis Courts, Training Room, Ground, and Gymnasium

(1) Tennis Courts

●OPEN: ～21：50

If you wish to use these courts for events such as tennis tournaments, a tennis court reservation may be made at least three weeks in advance. Contact the Student Welfare Section, Student Affairs Department for reservation.

●Number of Courts: 2 Courts (Hard)

●Lighting Facilities:

For night play, please turn on the lights with the switch on the control panel and turn them off when you leave the courts.

Note: Tennis night lights are on until 22:00 and turn off automatically.

●Wind Prevention Nets :

Wind prevention nets are installed. Zip down and open the nets after using the tennis court. If not opened, the wind prevent nets may fall down from the wind.

≪Tennis Court Regulations≫

- Wear sports shoes at all times. Leather shoes or high-heeled shoes are prohibited.
- There are school buildings and Student Housings nearby. Please avoid any actions that may disturb neighbors such as shouting.
- Keep your personal items safely while playing.
- Pick up all balls after games.
- Loosen the nets after games.
- Volleying outside the courts is prohibited from 22：00 to 10：00 (next day)
- Do not disturb neighbors by making big noises during nighttime and early morning hours.

(2) Training Room

●OPEN: 5：00～25：00 (Use your Student ID card to enter the training room.)

●Exercise Equipment:

Bench Press, Treadmill, Lat Pulldown,
Horseback Riding Machine, Sit-up Bench,
Chest Press Table Tennis Table, etc

●Facilities: Shower Room (1 for men, 1 for women)

≪Training Room Regulations≫

- Smoking is prohibited in the training room. Beverages other than those for rehydration are not allowed.
- Wear sports shoes at all times.
- Stop exercising if you do not feel well.
- If you are under the influence of alcohol, you cannot use the training room. Do not disturb others. Non-university members are prohibited use.
- Use equipment safely to prevent accidents.
- Any damage to facilities or equipment must be reported immediately to the Student Welfare Section, Student Affairs Department.
- Equipment is not allowed to be taken out of the training room.
- Return the equipment as it was after use. Personal items must be removed when leaving the training room.
- When you leave the training room, turn off the lights and air-conditioners, and close the windows.
- Do not disturb neighbors by making big noises during nighttime and early morning hours.

(3) Ground

There is a ground (grass: 2,250m^2) which can be used for student club activities etc. on the east side of the On-Campus Parking Lot. This ground can be used freely with observing the precautions as long as it doesn't interfere with other users. If you wish to use priority (occupy) this ground, a reservation may be made at lease two weeks in advance. Please check the following website for the details and contact the Student Welfare Section, Student Affairs Department for reservation.

<JAIST TOP PAGE → Student Life → Facilities / Extracurricular Activities → Amusement and Recreation>

In addition, JAIST students are allowed to use sports/cultural facilities such as gyms, swimming pools and athletics track fields in Komatsu City at half price of the charge by showing Student ID based on the agreement with Komatsu City. Most of these facilities are located within walking distance from Komatsu Station where you can reach by JAIST shuttle Komatsu Station Line.

<Komatsu student village pass> https://www.city.komatsu.lg.jp/shiseijoho/8/2/7199.html

(4) Gymnasium

●OPEN：9：00～21：00（Use Student ID card to enter the gymnasium）

For reservation,please apply in advance to the student welfare section, Student Affairs Department by e-mail after filling out an application form on the homepage below.

For Priority Reservation, please apply from 10th to 25th of two months prior to rental date to the Student Welfare Section, Student Affairs Department by e-mail.

＜JAIST TOP PAGE → Student Life → Facilities／Extracurricular Activities → Amusement and Recreation＞

●Equipment：Volleyball courts (2), Badminton courts (4), Tennis court (1), with pole, net, etc.
Basketball court (1), Futsal (1), with each goals
Table tennis table (2), sports balls

●Facilities：Lockerrooms & shower (men: 1 room women: 1 room)

●Gymnasium Regulations：

- Observe the hours of gymnasium use/rental, and do clean-up, turning off the lights, lock-up after use.
- Wear indoor shoes in the gymnasium.
- Keep the gymnasium clean and take all the garbage with you and do not leave them in or outside the gymnasium.
- Eating and drinking are prohibited. *Only drinking for hydration is allowed but not alcoholic beverages.
- Use of fire is strictly prohibited.
- Any damage or loss of facilities and equipment of the gymnasium must be reported immediately to the Student Welfare Section, Student Affairs Department. In case of intentional or gross negligence, students indemnify the damage or loss of facilities and equipment of the gymnasium.
- Valuables should be kept with you with your responsibility. JAIST is not responsible for any loss or theft, etc. that occurs in the gymnasium and gymnasium parking lot.
- Taking equipment, etc. of the gymnasium outside or bringing desks, chairs, etc. from outside the gymnasium without a permit are prohibited. Also bringing and setting of any heavy objects are prohibited.
- It is prohibited to paste, tack, glue or post any sign, placard, advertisement, etc. in or outside the gymnasium without a permit.
- For safety management, the gymnasium entry record is acquired by entrance key and a surveillance camera.
- The gymnasium parking lot use by JAIST students, faculty and staff members is prohibited.
- Do not disturb neighbors by making big noises, etc.
- Smoking is prohibited in the gymnasium and the gymnasium parking lot.

2-12. Borrowing Items for Students

A variety of items are available for JAIST students. You can borrow items at the Student Welfare Section, Student Affairs Department.

●Borrow & Return: 9：00 - 17：00 (Mondays - Fridays)

●Lending Period: One Week

*You cannot borrow the same item over a week.
More than one-week interval is required to borrow the same item.
*You cannot make an advanced reservation.

●List of Items:

Camping Equipment
Tents, Tarp, Sleeping bags, Coolers, Folding Tables, Parasols,
Water-proof Sheets
Sports Equipment
・Skis (boots & poles) & Snowboards (boots) *Wears, gloves, goggles are not provided.
・Various ball game equipment (Baseball, Softball, Volleyball, Basketball,
Tennis, Badminton, Ping-Pong, Golf sets)
・Mountain equipment (backpacks, transceiver(walkie-talkie))
Digital Equipment
・Digital Cameras, Digital Camcorders
Bikes (Common Bicycles, Electric Bicycles)
Others
・Suitcases, Tool set, Golf set

≪Rules & Regulations≫

- Return all the equipments for the next users.
- You cannot let other people to use your borrowing items.
- How to return bicycles:
  1) Return bicycles to the bicycle shed at the beside of Student Affairs Department.
  2) Return its key to the Student Welfare Section, Student Affairs Department by yourself.
- Use items safely. Please take full responsibility for your actions.
- If you break any items or machines, please report to the Student Welfare Section, Student Affairs Department.
- **Return items by the end of the lending period. We may not lend any items if you are late to return the items.**

2-13. JAIST Student Club Activities

There are various student clubs authorized by JAIST, and some of the club activities are held in on-campus facilities such as gymnasium and sports facilities in Nomi City. If you would like to create a new club on campus, please apply at the Student Welfare Section, Student Affairs Department. The club authority is valid until the end of March of the year. Please file a new application again if you would like to continue the club activity for the next year.

<JAIST TOP PAGE → Student Life → Facilities / Extracurricular Activities → Extracurricular Activities>

2-14. Parking Lots, Bicycle Sheds and Transportation around JAIST

(1) Car Drivers

① Restriction of entry

According to the JAIST traffic regulations, cars are not allowed to enter or park on JAIST campus without “Permit for Parking”. Cars parking without the permit are subject to penalties. If you need to park your car on campus temporarily, please contact the Environment Conservation Section, Facility Management Department.

② Parking Areas

Car users need to sign a contract to use one of the paid parking lots within JAIST, namely, the On-Campus Parking Lot which is run by JAIST and the Municipal JAIST Parking Lot which is run by Nomi City. Since automated gateways will be used to control access to the parking lots, drivers need a pass to use these parking areas.

How to apply:

A car user needs to sign a contract that can be renewed annually. Further, during the application, you will be required to select a parking lot. Please be aware that the contract for access is not interchangeable, i.e., one contract can only be used to access one parking lot. In addition, you cannot change the parking lot where it is allowed to access by the contract in the middle of an academic year. If you need to use another parking lot, you have to sign another contract separately.

Please refer to the following website for more information.

http://www.jaist.ac.jp/shisetsu/parking/tolle.html

Parking Fee:

You will be required to pay a parking rent fee(contracted every year) and a pass card issue fee as follows:

"On-Campus Parking Lot"

- The usage fee from the application date to the end of the academic year (March 31) is a flat rate of 7,000 yen.
- In this case, you cannot make a contract monthly.

"JAIST Parking Lot" ➡ 10,450 yen/ a year, 1,045 yen/a month

"A Pass card issue fee" ➡ 1,000 yen

(Notes)

If there is a change in the information (e.g. Vehicle number) which you applied with, please inform the Facility Management Department.

Areas of Parking Lots:

Users are allowed to park only at the designated areas.

- On-Campus Parking Lot: Faculty/Researchers/Students
- Municipal JAIST Parking Lot:

<1st Area > Faculty / Researchers / Students (off-campus students)

*Areas within yellow lines are parking exclusively for women.

<2nd Area > Students (living in Student Housings and JAISTHOUSE)

(2) Bicycles and Motorcycles

① Application

Bicycles need to be registered if they need to be parked on campus.
Please apply for the registration at the Student Welfare Section, Student Affairs Department.

② Bicycle Sheds

Bicycles need to be parked at the sheds on campus. Besides the bicycle sheds, bicycles are not allowed to park on campus.

<Off-Campus Students>

- Back of the School of Information Science Building
- The School of Materials Science Building

<Student Housing Residents>

- Bicycle sheds around the Student Housings

(3) Transportation around JAIST

- There is an elementary school near JAIST and some streets around the school are designated as a school zone. Please be sure to drive on wider streets avoiding narrow streets around the elementary school and please stop at blind intersections.
- As many head-on collisions have been reported recently around JAIST, please be sure to drive slowly and carefully.
- In wintertime, please change to snow tire and prepare a shovel. When you drive, please turn on the lights earlier and avoid sudden breaking.

(4) Car Accidents & Theft

In the case of a car accident or theft, please notify the Student Welfare Section, Student Affairs Department immediately.

(5) Updating Driver's License Information (e.g. address)

-Places and times for procedures

Driver's License Center (TEL: 076-238-5901)

Weekdays: 8:30-17:00 (excluding holidays)

Sunday: 9:30-12:00, 13:00-15:00

Police Department, Koban, Chuuzaisho

Weekdays: 8:30-17:00 (excluding holidays)

*IC card licenses can only be updated at a police department and the Driver's License Center.

-Necessary documents

①Driver's License

②Certificate of Residence or National Health Insurance Card or My Number Card(Not individual Number Card) or posted mail that has your new address (something to confirm your present address)

(6) Car-sharing

JAIST has introduced car-sharing system as part of student life support. Please refer to the following website for more infomation.

<JAIST TOP PAGE → Student Life → Facilities / Extracurricular Activities → About Car Sharing>

(7) Transportation from JAIST

JAIST Shuttle Bus(Tsurugi Line)

Free of charge

JAIST ⇔ Tsurugi Station of Hokuriku Railroad.

**You can transfer to Hokuriku Rairoad that goes to Nomachi St. in Kanazawa.

Timetable: JAIST Top Page → Access → Location →JAIST Shuttle Tsurugi Line Timetable

- Bus schedules on Saturdays, Sundays, and holidays are different from weekdays.
- To use JAIST Shuttle Bus (Tsurugi Line), go directly to the bus stop without reservations.

JAIST Shuttle Bus (Komatsu Line)
Free of charge

JAIST ⇔ JR Komatsu Station
Timetable: JAIST Top Page → Access →
Location → JAIST Shuttle Komatsu Line Timetable

・ To use JAIST Shuttle Bus (Komatsu Line), please see JAIST Top Page (Internal Use Only) to make a reservation in advance.
Please use the bus operated by a private company to go to Komatsu Airport from JR Komatsu Station (Bus Stop No.5 at the West Exit of JR Komatsu Station).
Please use the bus operated by a private company to go to JR Komatsu Station from Komatsu Airport (Bus Stop No.3 in front of Komatsu Airport).
Timetable: JAIST Top Page → Access →Location → Bus Timetable from/to Komatsu Airport

Nomi City Community Bus (Nomi Bus)
100yen per ride

●Connection Rute running between JAIST and JR Nomi Neagari Station.
●Circulation Rute and sightseeing Rute running throughout each district of Nomi City.
Timetable: JAIST Top Page → Access →
Location → Timetable of the Nomi Bus

・These buses run on the same schedule everyday.
(※Please note that some bus service in the morning and evening on Saturdays, Sundays, and holidays will be cancelled.)
・You can purchase coupons (11 tickets: 1,000 yen) from a bus driver, at Citizen Service Division of Nomi City Hall, Neagari/Terai service center, or Tatsunokuchi Fukushikaikan.
・In the case of transferring to another bus, please receive a transfer ticket from the bus driver when getting off. No charge for a connecting Nomi Bus(available for the day of issue only).

Hokuriku Railroad (Hokuriku Tetsudo)

Tsurugi Station ⇔ Nomachi Station in Kanazawa
Timetable: JAIST Top Page → Access →
Location → Bus Timetable from/to Nomachi Station

How to Ride a Local Bus in Ishikawa

- Enter the bus from the back door. (The front door is the exit.)
- Take a ticket from the little machine at the entrance as you get on the bus. (This ticket has a number on it that shows the bus stop you got on at.)
- Press a buzzer on the wall when you hear an announcement for your bus stop.
- Pay the exact fare when you leave the bus - drop off the fare and the ticket into a machine right next to the bus driver.

Note:
・The fares are displayed on a board near the driver. The number on your ticket corresponds to the number on the board.
・If you do not have exact change, please use a change machine near the driver.
・ICa, an IC card that accumulates bonus points (Hokuriku Railroad), and ticket books are available for a discounted price.

(8) Taxi and Highway Express Bus

Taxi

◆ **Ishikawa-Daiwa** Tel: 0761-51-7600 ◆ **Ishikawa Koutsu** Tel: 0761-22-2811
◆ **Kanaya Taxi** Tel: 076-272-0085 ◆ **Kanazawa Private Taxi** Tel: 076-291-5611

Highway Express Bus

◆ **JR Bus (West Japan Railway Company)**
Destinations: Osaka/Kyoto/Fukui, Nagoya, Tokyo
Bus Station: The Kenrokuen east exit of JR Kanazawa Station and others
Reservations: internet or telephone
Reservation Center Tel: 076-234-0111 (9:00 -19:00)
Website: https://www.nishinihonjrbus.co.jp/en/

◆ **Hokutetsu Bus**
Destinations: Hachioji/Shibuya, Yamagata/Sendai, Niigata, Nagoya, Osaka, Toyama, Gokayama/Shirakawago/Takayama, Tonami/Takaoka
Bus Station: The east exit of JR Kanazawa Station and others
Reservations: ticket counters, internet or telephone
(No reservation required for buses bound for Toyama and Takaoka)
Reservation Center Tel: 076-234-0123 (9:00 -18:00) *Japanese only
Website: http://www.hokutetsu.co.jp/highway-bus (Japanese)

Bus stations are located at the east exit of JR Kanazawa Sta. and others and vary according to destinations. Please check the websites.

Other Useful Links for Transportation in Kanazawa:

◆ Traffic in Kanazawa: https://visitkanazawa.jp/howtoreach/transportation

(9) Railroad (JR)

It is very simple to purchase a local train ticket by vending machine at a station. If you need to purchase a train ticket such as bullet train tickets (Shinkansen), etc., you can purchase them from a ticket counter at the station or buy/reserve them from the internet. Reduced-fare tickets and various kinds of discount services are also available. Please visit the JR West website.

JR EAST Infoline *English, Korean, and Chinese are available.
Tel: 050-2016-1603 (10:00 - 18:00)
JR West website: https://www.westjr.co.jp/global/en/

2-15. Postal Mail

Students must receive mail and packages at their residence address. Please do not send personal items (including academic materials) to the JAIST campus (including your laboratory).

If you live on campus, please ask the sender to clearly write your room number with the Student Housing/ JAIST HOUSE address.

STUDENT HOUSING:

JAIST Student Housing ○—○○○,
1-8 Asahidai, Nomi-city, Ishikawa, 923-1211, Japan

JAIST HOUSE:

JAIST HOUSE ○—○○○,
1-1 Asahidai, Nomi-city, Ishikawa, 923-1211, Japan

For the details of postal services, please refer to “Chapter 3-III-2. Postal Services”.

2-16. Garbage Collection

In Japan, garbage is separated into combustible, non-combustible and recyclable items. Garbage collection days and hours depend on the area you live in. Regarding the garbage sorting in Nomi City, please refer to Appendix 5 (P.82) at the end of this handbook. In Nomi city, you have to use designated disposal bags when you separate and put out garbage. If you do not use the designated bags, your garbage will not be collected. You can buy the designated disposal bags at the Store in JAIST, or some other stores in Nomi city.

The garbage pickup points (*gomi station*) next to the JAIST Parking Lot (1st Area) and in front of the Student Housing bldg. 7 are only for residents in Student Housings. If you live in apartments, please take your garbage to the designated pickup point (*gomi station*) in the district.

2-17. Tutorial Service (for International Students only)

Tutoring service is available for the international students within the 6 months of arrival in Japan. Tutors will help you start a life at JAIST with less difficulties. They also support you in study and research as well as in daily life.

Please contact the International Student Section for further information.

2-18. Student Discount and Commuter Pass

(1) Student Discount (Student Traveling Discount Certificates)

A fare reduction system is available for the degree-seeking students. Students who wish to travel more than 101 kilometers on a JR train are eligible for this discount (20% off the regular fare). Non-degree seeking students are not eligible. Other than JR, student discounts are applicable to some private railways, highway buses and ferries. For details, please ask the transportation companies. Students must take their student ID card with them when they apply for and use the discount. To obtain a student discount certificate, please use the automated certificate issue machine during 5:00 a.m. to 11:55 p.m. The machine stops operating during the Golden Week and the new-year holidays.

Please make sure that you can identify the description and the JAIST official seal on the certificate when you get it from the machine. A certificate with the illegible typescripts may not be valid. Please bring an illegible certificate to the Student Welfare Section, Student Affairs Department.

The student certificate is valid for three months from the date of issuance.

Some cultural and amusement facilities might give a discount if you show your Student ID card.

＜NOTES＞

Student Traveling Discount Certificates (hereinafter “the Certificate”) are provided for the purpose of reducing academic expenses and contributing to the development of education and they are not supposed to be used freely as individuals' rights.

The Certificate are not transferable. Present your student ID card to station staff when you buy a ticket with the Certificate and have your student ID card with you when using the ticket and present it at the staff’s request.

In case another person uses your certificate, both you and the person who got a ticket with your certificate may be punished for forgery of documents and fraud or as the conspirators (imprisonment of up to ten years) in addition to a lot of additional imposition.

Furthermore, you will have the Certificate suspended by the disclosure of misuse of your student ID card, which may trigger our suspension of issue of the Certificate for all the students. Namely, it will cause other students so much trouble.

Please read the terms and conditions printed on the reverse side of the Certificate before using it, and NEVER use another person’s Certificate or expired ones.

(2) Commuter Pass

You can use a commuter pass if you take the JR trains or the buses operated by Hokuriku Railroad. Commuter passes allow you to use the bus/train between the two stations or bus stops indicated on the pass without paying actually for each trip. To purchase a JR commuter pass, you will need a certificate of commutation (通学証明書). The certificate can be applied for at the Student Welfare Section, Student Affairs Department.

2-19. Private Housing, Comprehensive Renter's Insurance (International Students only)

International students normally look for private housing through real estate agencies. A tenant has to pay from six to eight times the monthly rent for primary charges, fire insurance, etc. at the time of contract.

JAIST co-signs the lease contract for International students under specified circumstances.

For more detailed information, contact the International Student Section.

2-20. Emergency Procedures

Please read "Emergency Contact Procedure" thoroughly to deal with emergency situations such as crimes and accidents and make sure to report to Student Affairs Department or JAIST "Disaster Prevention Center" if happens. Moreover, read Chapter 3 Ⅰ.Medical and Health Care thoroughly and make sure of how to deal with emergency situations.

■If you encounter a crime, please do the following.

①Call "110".

(Report a crime to Student Affairs Department or your supervisor after calling 110.)

110

From an internal JAIST phone line, press "0" first and "110" next.

From your mobile phone, please press "110".

By both ways, you can reach "Ishikawa Police headquarters in Kanazawa City".

②Call JAIST "Disaster Prevention Center" and inform them of the situation.

From an internal JAIST phone line, please press "1000".

From your mobile phone, please press "0761-51-1000".

■If you find a fire disaster or a serious sudden illness, please do the following.

①In the case of a fire disaster, push the "Emergency Fire Alarm" button and request assistance from the people around you.

Please push the "Emergency Fire Alarm" button. If the fire is small, extinguish the fire immediately by using a fire extinguisher or an indoor fire hydrant with the cooperation of the people around you.

（It is said that the initial extinguishing is possible before it reaches the ceiling.DO NOT PLACE YOURSELF IN A DANGEROUS SITUATION.）

※If you become suddenly ill and require emergency assistance, push the "Emergency Fire Alarm" button.

②Call "119" for an ambulance.

(Report to Student Affairs Department or your supervisor after calling 119.)

119 (Dial 119 in both cases of a fire disaster and a sudden illness.)

From an internal JAIST phone line, press "0" first and "119" next.

From your mobile phone, press "119".

It will be connected to The Nomi-shi firefighting headquarters. (If the phone call reached to a fire department in another area, tell an operator where you are. Then the operator will transfer your call to right place.)

・Tell the "Fire Fighting Office" that you are calling from JAIST.

・Tell them the location (which tower/which story) of the emergency.

（After the call, please ask people in the area to go to the entrance of JAIST so that they may lead the emergency rescue team/fire-fighting team back to your location.）

・If it is an emergency case, tell the followings to the "Fire Fighting Office".

・She/he is conscious or not.

・She/he is breathing or not breathing.

・She/he has a pulse or not.

③Call JAIST "Disaster Prevention Center" and inform them of the situation.

From an internal JAIST phone line, please press "1000".

From your mobile phone, please press "0761-51-1000".

④If she/he is not breathing, please give a cardiac massage.

⑤Use AED (Automated External Defibrillator).

<AED Placements>

In front of the Health Care Center and the Career Support Section

1F of the Administration Bldg.

2F of the School of Knowledge Science Bldg.III

2F of the School of Information Science Bldg.III

2F of the School of Materials Science Bldg.III

1F of the Institute Hall

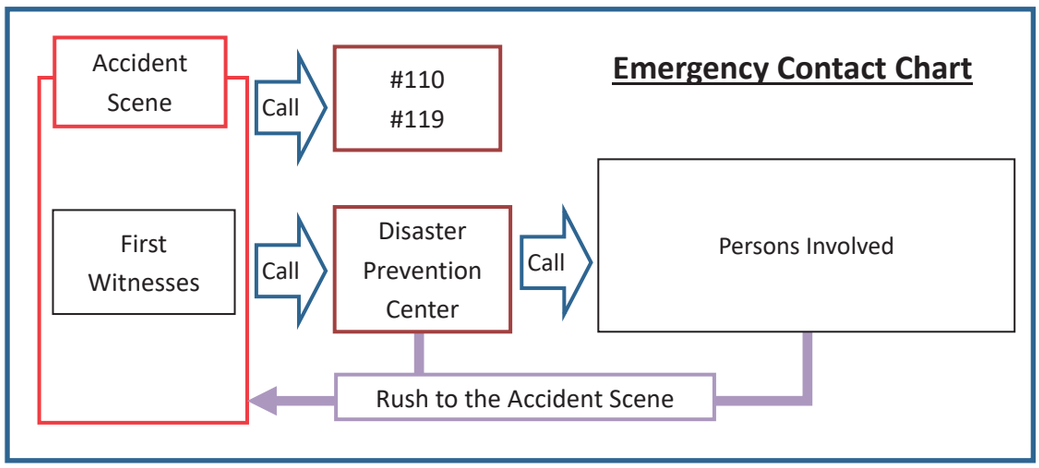
In the entrances of Student Housings 2 and 3.

JAIST shop:New Yamazaki Daily store

Bus stop : JAIST Shuttle Bus (Tsurugi Line)

1F of the JAIST Innovation Plaza

Gymnasium



➢ **Student Affairs Department** (2nd floor of KS Bldg. Ⅰ)
TEL: 0761-51-1932 (Weekdays 8:30 – 17:15)

➢ **Disaster Prevention Center** (1st floor of IS Bldg. Ⅰ)
TEL: 0761-51-1000 (Open 24 hours)

2-21. Lost and Found Item

(1) Personally identified belongings

The Student Welfare Section will contact the owner. The owner should come to the section immediately to receive the belongings. Please bring the ID, e.g. student ID and residence card to identify yourself.

If the owner did not come receive the belongings in spite of notice, after three months, the items will be turned in to a nearby police station (Nomi Police Station).

(2) Unclaimed Items

The Student Welfare Section or the General Service Section keep the items for three months. After three months, any unclaimed items will be turned in to a nearby police station (Nomi Police Station).

2-22. Other Precautions in Student Life

(1) Outdoor Amusement

JAIST is located in a nature environment such as sea and mountains which gives you many opportunities to be in close contact with. However, outdoor amusement always carries risk of a rapidly swollen river by a sudden local rainfall, sudden changes in the weather in mountains, hidden dangers of the sea and so on. For outdoor amusement, please get advice from someone who is familiar with natures of sea and mountains in this area and be prepared for the risk. Especially, the coast of the western side of Noto Peninsula is the open sea and very strong offshore currents may sweep you away off coast. Do not swim at the No Swimming Allowed area.

(2) Alcohol Drinking

There will be many opportunities to drink alcohol inside and outside of campus at the welcome party and so on. Excessive and binge drinking could lead you not only to the acute alcoholic poisoning but also to incidents or troubles. It is prohibited behavior to force someone to drink alcohol since it could cause a threat of life. It is strictly prohibited to drive under the influence of alcohol. Do not drink and drive.

(3) SNS(Social Networking Service)

SNS(Social Networking Service) is the service which allows to be browsed by the general public. You might be socially accused depending on the contents you post. Do not post careless contents on it.

(4) Cult Groups

We have been reported that some acts of persuading students to join a religious group (a Cult) are seen around campus. It is very important to refuse strongly and flatly. If you receive any approaches by a Cult group or strangers, please report it to the Student Welfare Section, Student Affairs Department

(5) Wire Fraud Cases

Not a few phone calls from who claim to be your family members or public agencies in Japan try to defraud you of money and individual information. Please suspect a wire fraud case when getting a suspicious call or email, and do not rush into action alone but consult a police about it.

(6) Customer Troubles

One of customer troubles which mostly happens among the young is the illegal charge through spam emails and introducing and selling commodity of investment teaching DVD. If you suffer from this, you can exercise cooling-off system to fix a trouble. For your information, cooling-off system does not include mail-order services. Be aware of this point when using mail-order services.

For detailed information, please contact Consultation counter consumer life counselor's office, Nomi city https://www-city-nomi-ishikawa-jp.translate.goog/www/contents/1001000000046/index.html?_x_tr_sl=ja&_x_tr_tl=en&_x_tr_hl=ja

(7) Others

- **Notices from JAIST are posted on the bulletin board outside of the Student Affairs Department or e-mail, you are responsible for monitoring your JAIST email address on a regular basis**
- Your primary JAIST e-mail address("s" Student Number@jaist.ac.jp) can be changed. If you change it, it will remain but be aware that email messages sent to this address from outside of the JAIST campus will be rejected. Please be careful when telling your e-mail to those outside campus.
- Students who enrolled through the JAIST internal admission must renew the email address. Please update the network account immediately after enrollment.
- Turn off or set your mobile phones on manner mode during lectures.
- Please keep the campus clean.
- Do not drink hot water of faucet because it does not satisfy drinking standards.

Precautions of the Security when out of the country

When you travel outside Japan, it is important to obtain the latest information from media, the nearby embassy and consulate general of your country. Please assess the security situation and terrorists' condition of the country of your destination and keep youself vigilant accurately.

Students are required to submit the "Notice of Temporary Leave" to the Student Affairs Department when you leave Japan. The format can be downloaded from the website:

<JAIST TOP PAGE → Student life → Daily Student life → Notice of Temporary Leave>

If you are an international student, please refer to "Chapter 4, 4-3. Temporary Leave, Re-entry and Permanent Leave".

Prevention of Infections

Infection is caused by infestation and multiplication of virus or bacterium. It may be droplet contact, vector-borne transmission, etc., causing you to suffer from fever, diarrhea, and cough. Once infections are developed in communal life on campus, they could spread and cause extensive group infections. If you have a case of infection or suspected of being infected, please contact the Healthcare Center or a local hospital.

Also, when you travel outside Japan, please aware of the regional infections, collect information and get a vaccination if necessary. Get the latest information and keep it updated while you travel.

＜Cases of Infection＞

COVID-19, Influenza, Tuberculosis, Measles, Rubella, Mumps, Chicken pox,

Pharyngoconjunctival fever, Epidemic keratoconjunctivitis, Meningococcal meningitis

Managing Your Valuables and Belongings

Be vigilant at all time and be aware of your surroundings.

Pay close attention to your belongings (especially cash and valuables) and prevent them from being lost or stolen.

Especially do not leave your seat, leaving your valuables in your laboratory.

For theft prevention, please carry your valuables with you all the time.

2-23. Contact Information (Educational Affairs Dpt., Student Affairs Dpt., etc.)

◆ Educational Affairs Department, Student Affairs Department

(2F of School of Knowledge Science, Lecture Hall)

Open Hours: 8:30 – 17:15 (Mon. to Fri.)

Closed: Saturdays, Sundays, Holidays
Summer time August 12-14
Year End and Beginning
December 29 – January 3
JAIST Establishment Anniversary
October 1

Floor Map

↑ Student Housings

Exit

Admissions Section
(E-mail : nyushi@ml.jaist.ac.jp
TEL : 0761-51-1177)
Entrance Examination / Admission Procedures

Administration and Planning Section

Educational Affairs Department

Educational Service Section

(E-mail : kyoumu@ml.jaist.ac.jp TEL : 0761-51-1936)
Courses, Course Registration, Credits, Transcripts / Studentship (Enrollment, Leave of Absence from School, Leave School) / Research Activities in Other Universities / Certificates (maintenance of certificate issue machine) / Management and Maintenance of Lecture Rooms and Equipment

Counter

Student Welfare Section

(E-mail : gakusei@ml.jaist.ac.jp TEL : 0761-51-1932)
Welfare and Guidance of All Students / Student ID Card, Postal Mail, Lost & Found / Student Discount Certificates / Personal Details, Address Change, Notice of Traveling Overseas (Japanese Students only) / Extracurricular Activities, Rental Items / Application for Bike/Bicycle Parking / Application for Discount Lodging at Ishikawa High-Tech Exchange Center / Scholarships (except ones for international students) / Exemption of Entrance Fee/Tuitions / Disaster and Accident Insurance for Students / Welfare Facilities / Student Housings (applications) / Health Care Center / Counseling Services for Students / JAIST Student Temporary Loan, etc.

Student Affairs Department

International Student Section

(E-mail : ryugaku@ml.jaist.ac.jp TEL : 0761-51-1933)
Support for International Students / Scholarships / Notice of Temporary Leave, Address Change / Immigration Support and Guidance / Tutors / Overseas Study Promotion

Exit

◆ **Career Support Office, Student Affairs Department** (2F of Entrance Hall)
(E-mail: syusyoku@ml.jaist.ac.jp TEL: 0761-51-1969)
Academic and Career Guidance / Internships / Reference Room, Employment Assistance System / Alumni / Various Subsidy Systems

◆ **Environment Conservation Section, Facility Management Department**
(B1 of JAIST International Seminar House)
(E-mail: parking@ml.jaist.ac.jp TEL:0761-51-1133)
JAIST Parking Lots

◆ **Graduate School Secretarial Service Department** (2F of School of Information Science Bldg.I)
(E-mail: tarala-secr@ml.jaist.ac.jp TEL: 0761-51-1152, 1146)
Working Report of Teaching Assistants (TA) / University Assistants (UA) / Research Assistants (RA) / Laboratory Assistants (LA)

◆ **Accounting Section, Accounting Department** (3F of Administration Bldg.)
(E-mail: keiri@ml.jaist.ac.jp TEL: 0761-51-1095)
Payment of Entrance Fee, Tuitions and Insurance premium / Notice of non-payment request form

◆ **Emolument Section, Accounting Department** (3F of Administration Bldg.)
(E-mail: kyuyo@ml.jaist.ac.jp TEL: 0761-51-1100)
Submittal of Bank Account Information for Salaries

◆ **Research Center for Advanced Computing Infrastructure (RCACI)**
(2F of School of Information Science Bldg.II)
(E-mail: isc-query@ml.jaist.ac.jp)
User Account (Password, One Time Password), E-mail, Remote Access, Information Environment

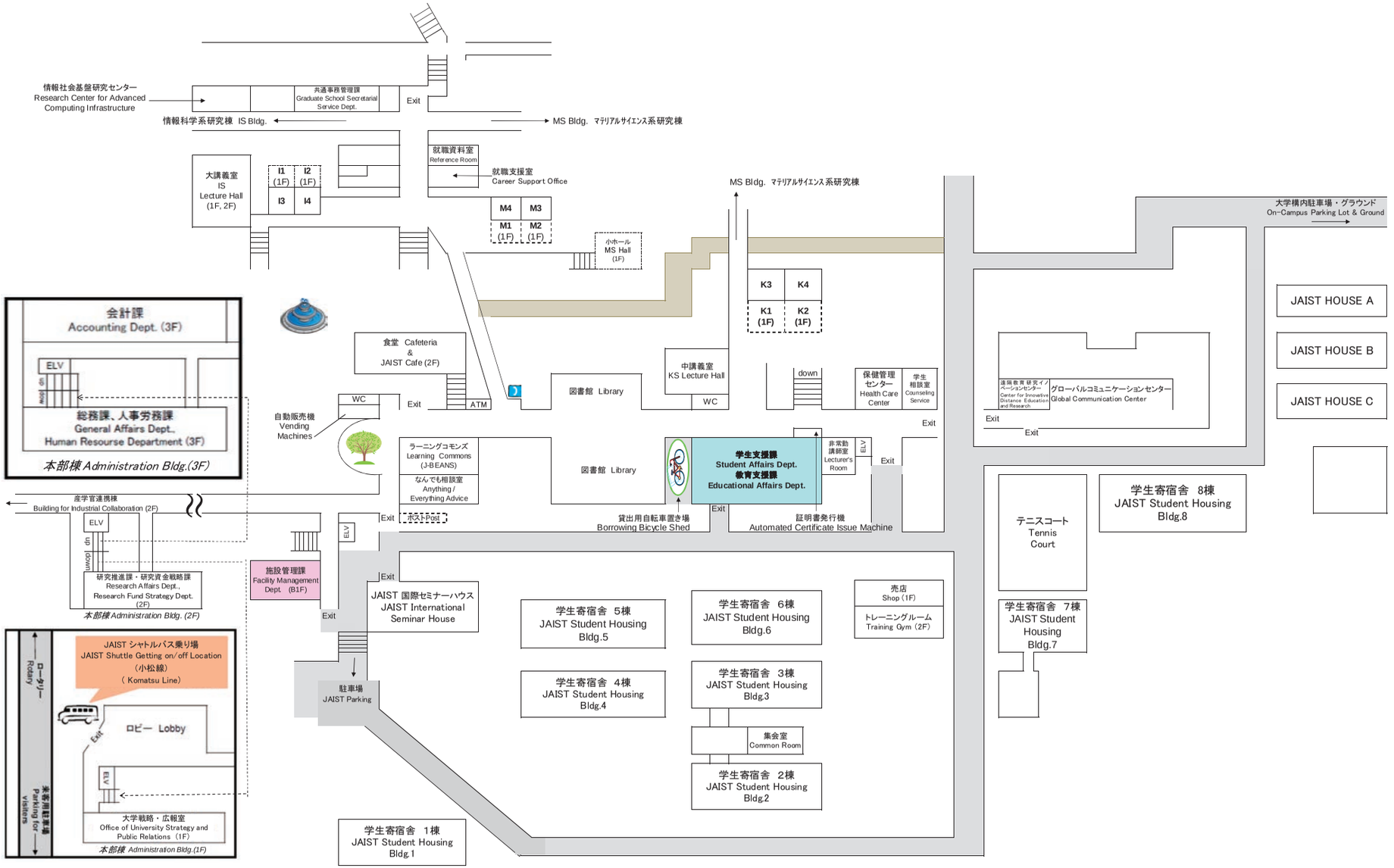
◆ **Center for Innovative Distance Education and Research (CIDER)** (2F of School of Knowledge Science Bldg.II)
(E-mail: dlc@ml.jaist.ac.jp TEL: 0761-51-1437)
Learning Management System, Cisco Webex

◆ **Health Care Center** (2F of School of Knowledge Science Bldg. I)
(E-mail: hoken@ml.jaist.ac.jp TEL: 0761-51-1036)
Result of Health Examinations / Health and Nutrition Counseling
(E-mail: soudan@ml.jaist.ac.jp TEL: 0761-51-1039)
Counseling, Anything/Everything Advice Room

◆ **JAIST Library** (1F of JAIST Library)
(E-mail: toshokan@ml.jaist.ac.jp TEL: 0761-51-1191)
Borrowing Books / Ordering Books and Articles / Other Library Services

◆ **General Service Section, General Affairs Department** (3F of Administration Bldg.)
(E-mail: soumuka@ml.jaist.ac.jp TEL: 0761-51-1042)
Car-Sharing
(E-mail:demand@ml.jaist.ac.jp TEL: 0761-51-1045)
JAIST Shuttle Bus(Tsurugi Line / Komatsu Line)

JAIST イノベーションプラザ
JAIST Innovation Plaza
Center for Nano Materials and Technology
ナノマテリアル
テクノロジーセンター
Multidisciplinary Research Center
総合研究実験棟
School of Materials Science
マテリアルサイエンス系
School of Materials Science(Ⅰ・Ⅱ・Ⅲ・Ⅳ)
工作棟 Technical Annex Center
グラウンド
Ground
研究棟Ⅱ
研究棟Ⅰ
School of Information Science(Ⅰ・Ⅱ・Ⅲ)
研究棟Ⅰ
研究棟Ⅱ
研究棟Ⅲ
電子顕微鏡棟 Nano Analysis Building
研究棟Ⅲ
講義棟
IS Lecture Hall
講義棟
MS Hall
研究棟Ⅳ
講義棟
KS Lecture Hall
School of Knowledge Science(Ⅰ・Ⅱ・Ⅲ)
JAIST House
研究棟Ⅱ
研究棟Ⅲ
情報科学系
School of Information Science
知識科学系
School of Knowledge Science
研究棟Ⅰ
8
テニスコート
Tennis Courts
Building for Industrial Collaboration
産学官連携棟
本部棟
Administration Bldg.
大学会館
Institute Hall
附属図書館
Library
6
7
多目的施設
(売店)
Shop
正門
ベンチャー・ビジネス・ラボラトリ
Vebture Business Laboratory
JAIST 国際セミナーハウス
JAIST International Seminar House
5
3
4
学生寄宿舎
Student Housing
2
1
体育館
Gymnasium


情報社会基盤研究センター
Research Center for Advanced Computing Infrastructure
情報科学系研究棟 IS Bldg.
共通事務管理課
Graduate School Secretarial Service Dept.
Exit
MS Bldg. マテリアルサイエンス系研究棟
就職資料室
Reference Room
就職支援室
Career Support Office
大講義室
IS
Lecture Hall
(1F, 2F)
I1 (1F)
I2 (1F)
I3
I4
M4
M3
M1 (1F)
M2 (1F)
小ホール
MS Hall
(1F)
K3
K4
K1 (1F)
K2 (1F)
大学構内駐車場・グラウンド
On-Campus Parking Lot & Ground
JAIST HOUSE A
JAIST HOUSE B
JAIST HOUSE C
会計課
Accounting Dept. (3F)
ELV
up
down
総務課、人事労務課
General Affairs Dept.,
Human Resourse Department (3F)
本部棟 Administration Bldg.(3F)
食堂 Cafeteria
&
JAIST Cafe (2F)
ATM
WC
自動販売機
Vending Machines
図書館 Library
中講義室
KS Lecture Hall
保健管理センター
Health Care Center
学生相談室
Counseling Service
遠隔教育研究イノベーションセンター
Center for Innovative Distance Education and Research
グローバルコミュニケーションセンター
Global Communication Center
ラーニングコモンズ
Learning Commons
(J-BEANS)
なんでも相談室
Anything / Everything Advice
学生支援課
Student Affairs Dept.
教育支援課
Educational Affairs Dept.
非常勤講師室
Lecturer's Room
貸出用自転車置き場
Borrowing Bicycle Shed
証明書発行機
Automated Certificate Issue Machine
産学官連携棟
Building for Industrial Collaboration (2F)
研究推進課・研究資金戦略課
Research Affairs Dept.,
Research Fund Strategy Dept.
(2F)
本部棟 Administration Bldg. (2F)
ポスト Post
施設管理課
Facility Management Dept. (B1F)
JAIST 国際セミナーハウス
JAIST International Seminar House
テニスコート
Tennis Court
学生寄宿舎 8棟
JAIST Student Housing
Bldg.8
学生寄宿舎 7棟
JAIST Student Housing
Bldg.7
学生寄宿舎 6棟
JAIST Student Housing
Bldg.6
学生寄宿舎 5棟
JAIST Student Housing
Bldg.5
学生寄宿舎 4棟
JAIST Student Housing
Bldg.4
学生寄宿舎 3棟
JAIST Student Housing
Bldg.3
集会室
Common Room
学生寄宿舎 2棟
JAIST Student Housing
Bldg.2
学生寄宿舎 1棟
JAIST Student Housing
Bldg.1
売店
Shop (1F)
トレーニングルーム
Training Gym (2F)
駐車場
JAIST Parking
JAIST シャトルバス乗り場
JAIST Shuttle Getting on/off Location
(小松線)
(Komatsu Line)
ロータリー
Rotary
ロビー Lobby
来客用駐車場
Parking for visitors
大学戦略・広報室
Office of University Strategy and Public Relations (1F)
本部棟 Administration Bldg.(1F)