

1 Going to Overseas for JAIST Research Activities, etc. (e.g. : Off-campus research, Presentations at international conferences, Research Activities in Other Universities, Internship)

▶ Procedure
Obtain approval from your supervisor in advance and submit the prescribed "Pledge" with a copy of your vaccination certificate to the responsible section (*1) by the day before the reference date (*2).

*1 : Responsible Section

- Overseas travel under the Grant of Off-campus Research ⇒ International Student Section (ryugaku)
- Overseas travel under the Grants of International conference ⇒ Educational Affairs International Section (e-kokusai)
- Overseas travel for Research Activities in Other Universities ⇒ Educational Service Section (kyoumu)
- Overseas travel for Internship at an overseas institution ⇒ Career Support Section (syusyoku)
- Overseas Business Trips ⇒ Graduate School Secretarial Service Department
(Knowledge : ks-secr / Information : is-secr / Materials : ms-secr)

*2 : Reference Date

- More than 3 months of international travel : **90 days** prior to the departure date
- Less than 3 months of international travel : **60 days** prior to the departure date

▶ Travel will be permitted after the responsible section confirms that all of the following requirements are met.

- The host institution has agreed to accept students from JAIST.
- The travel advisory/warning level and infectious disease warning level for the destination country/region in the "Overseas Safety Information" must be **Level 1 or lower** on the reference date.
- The destination country/region does not restrict travel from Japan. If any quarantine measures are in place for entry from Japan, they must be abided by.
- Have approval from the Dean and the Trustee and Vice President for Educational and Student Affairs.

2 Students residing abroad traveling within the country (e.g., attending an international conference)

▶ Procedure
Obtain approval from your supervisor in advance and submit the prescribed "Pledge" with a copy of your vaccination certificate to the responsible section (*1) by the day before the reference date (*2).

*1 : Responsible Section ⇒ Graduate School Secretarial Service Department
(Knowledge : ks-secr / Information : is-secr / Materials : ms-secr)

*2 : Reference Date ⇒ **3 weeks prior** to the departure date

▶ Travel will be permitted after the responsible section confirms that all of the following requirements are met.

- The host institution has agreed to accept students from JAIST.
- The travel advisory/warning level and infectious disease warning level for the country/region in the "Overseas Safety Information" must be **Level 2 or lower** on the reference date.
- Have approval from the Dean and the Trustee and Vice President for Educational and Student Affairs.

3 Going to Overseas to carry out curriculum for Collaborative Education Programs

▶ Procedure
Obtain approval from your supervisor in advance, and submit the prescribed "Pledge" with a copy of your vaccination certificate to the International Student Section (ryugaku).

▶ Travel is permitted when approved by the Dean and the Trustee and Vice President for Educational and Student Affairs.

4 Private Overseas Travel

⚠ In principle, JAIST does not permit private travel during the COVID-19 pandemic. If you need to go abroad for personal matters for unavoidable reasons, please apply after carefully considering the impact on your completion plan and research plan.

▶ Procedure
Approval from their own supervisor must be obtained beforehand and following two documents must be handed to the responsible section(*).

- ① Notice of Traveling Overseas (For Japanese students) / Notice of Temporary Leave (For International students)
- ② prescribed "Pledge" (Attach a copy of your vaccination certificate)

*Responsible Section

- For Japanese students ⇒ Student Welfare Section (gakusei)
- For International students ⇒ International Student Section (ryugaku)

▶ Travel is permitted when approved by the Dean and the Trustee and Vice President for Educational and Student Affairs.

★Matters to be observed after travel is permitted

Before travel ▶ Get travel insurance that covers the entire duration of your trip ▶ COVID-19 Vaccination (encouraged)

When re-entering Japan

▶ You must stay **in a hotel near the airport** during the 7-day self-quarantine period and inform the Student Affairs Department of the name and address of the hotel in advance.