How to set "Black and White" as the default printing mode

Step 1
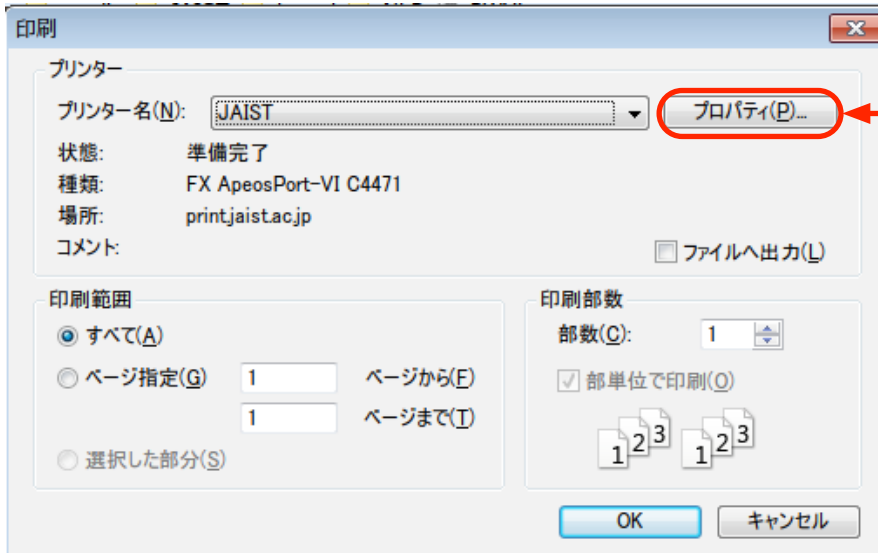
Setting a printer for JAIST Printing Service.
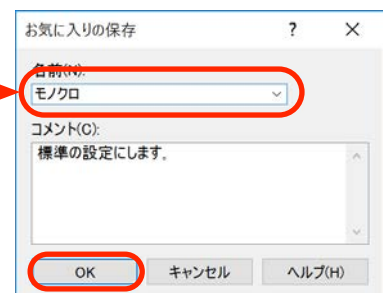
https://www.jaist.ac.jp/iscenter/en/printing/system/

(JAIST Printing Service (Research Center for Advanced Computing Infrastructure))

Step 2

(1)Open an arbitrary application, then open a window for printing by pressing Ctrl+P.

(2)Click "プロパティ" (Property).

(3) Choose "白黒"(Black&White) as "カラーモード" (color mode).

(4) Press "保存"(save) button.

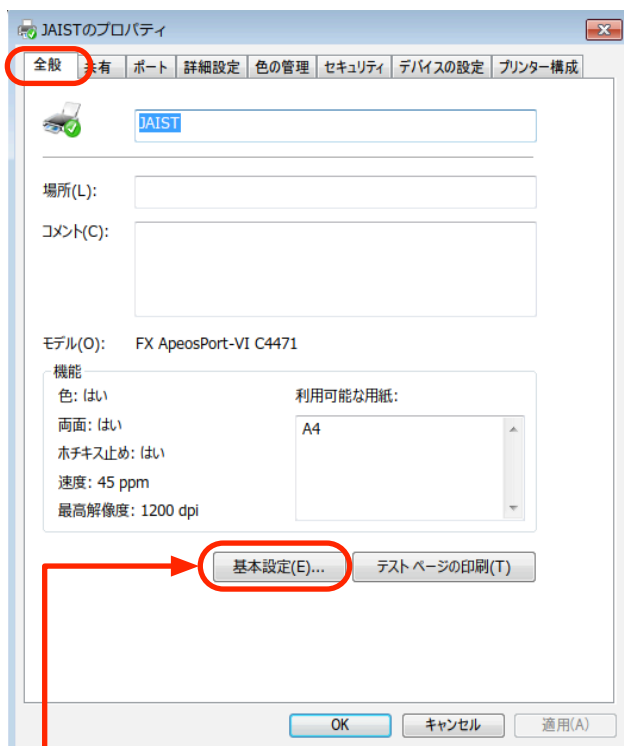(5)Input an appropriate name such as "モノクロ" or "Black&White", then save the setting by pressing "OK".

Step 3

(1) Open "Controle Panel" > "All Control Items" > "Devices and Printers".

(2)Right-click the icon of the printer that is set up by Step1, then click "プリンタのプロパティ" (Printer properties).

(3)Open "全般"(General) tab, then click "基本設定"(Basic settings).

(4)Select the option set up by Step 2 ("モノクロ" or "Black&White") at the field of "お気に入り"(Preference).

(5)Click "Apply"(適用) button.